

Corrales International School
Governing Council **Special Meeting**
Corrales International School Library
3821 Singer Blvd. NE
Albuquerque, NM 87109
September 26, 2012 – 5:00 p.m.

APPROVED Minutes Special Meeting

- A. Call to Order
The meeting was called to order at 5:03 pm
- B. Roll Call
Kaaren Allen, Linda Parker (GC Secretary), John Emerson, Carl Grending (GC Co-Chair) and Yasine Armstrong (GC Co-Chair) were present. Also present Dr. Elsy Diaz (CIS Head of School), Diane Gunn Miles (CIS Business Manager), Tara Armijo-Prewitt (minute taker), Marty Mathisen (GC Treasurer) arrived late.
Jennifer Salisbury was absent.
- C. **Action Proposed** – Adoption of agenda for September 26, 2012 meeting.
Linda Parker moved that the agenda be amended to move the section “Finance – Marty Mathisen, Treasurer Approval of BAR for budget adjustment related to lease assistance reimbursement” to after the section “Governing Council” to allow for Marty Mathisen to arrive. John Emerson seconded. There was no opposition. **Action approved.**
- D. Public Comment: There was no public comment.
- E. Governing Council
- i) Discussion of charter Renewal Application
- a) **Action Proposed** – Approval of Charter Renewal Application
Dr. Diaz presented the most recent draft of the charter reauthorization application (see handout).
John Emerson recommended that the percentages listed be carried to two digits past the decimal for easier reading.
Dr. Diaz noted that she rewrote the goals from the charter as the goals in the original charter were not measurable.
Carl Grending requested that the Spanish proficiency levels legend be highlighted so that readers do not misinterpret the A-F (nonspeaker to fluent) measure.
Dr. Diaz reviewed the fiscal section and noted that CIS showed significant improvement with 18 audit findings in the first year and 6 findings last year. Dr. Diaz does not have audit information for the planning year. Carl Grending recommended that founding members be contacted to see if they have any information on this.
- Dr. Diaz reported that she requested a 5 year renewal term in the application.
Dr. Diaz noted that the original charter had a different mission and she was unable to find it in the agenda for the meeting in which it was changed to the one listed on p 44 of the application.
Dr. Diaz stated that students in our general education population and Caucasian students tend to score higher than other groups and noted that more focus will be placed on closing the achievement gap.
Dr. Diaz noted that by 10th grade, CIS students are 6 credits shy of graduation and concurrent enrollment at CNM can help them fulfill those credits.
Dr Diaz recommended that CIS enrollment be maintained at 220.
- Yasine Armstrong moved to approve the charter reauthorization application as amended. Linda Parker seconded. There was no opposition. **Action approved.**
- F. Other Business/ GC Member Comment: No GC member comment was offered.
- G. Finance – Marty Mathisen, Treasurer
- i) **Action Proposed** Approval of BAR for budget adjustment related to lease assistance reimbursement.
John Emerson moved to approve the BAR. Linda Parker seconded. There was no opposition. **Action approved.**
- H. Closed session: Discussion of Personnel Matters
Yasine Armstrong moved to go into closed session. John Emerson seconded. Closed session was entered into at 6:01pm. Closed session ended at 6:06pm.
- I. A **special meeting** is scheduled for October 10, 2012 at 8:30 a.m. at 6200 Seagull Street Northeast Albuquerque, NM 87109.
- J. The next **regular meeting** of the Governing Council will be on October 10, 2012 at 5:00 p.m. at the Corrales International School Library, 3821 Singer Blvd. NE., Albuquerque, NM 87109
- N. Adjournment. Yasine Armstrong moved to adjourn. John Emerson seconded. The meeting was adjourned at 6:07pm.