**Corrales International School**

Governing Council Regular Meeting

5500 Wilshire Ave. NE

Albuquerque, NM 87113

October 14, 2015 – 5:00 p.m.

APPROVED Meeting Minutes

1. Call to Order

Carl Grending called the meeting to order at 5:03pm.

1. Roll Call

Stacy Blackwell (GC Co-Chair), Rhonda Ledbetter (GC Treasurer), Justin Sawyer, Yasine Armstrong, Nora Scherzinger, John Emerson, and Carl Grending were all present.

Joe Lopez (GC Secretary) was absent.

Also present were Dr. Elsy Diaz (CIS Head of School), Rebekah Runyan (AptAbility) and Tara Armijo-Prewitt and Robin Yoder (CIS parent).

1. **Action Proposed** – Adoption of agenda for meeting October 14, 2015

John Emerson moved to adopt the agenda. Justin Sawyer seconded. There was no opposition. Agenda adopted.

1. **Action Proposed** – Approval of minutes for September 9, 2015.

Stacy moved to approve the minutes for the September 9, 2015 meeting. John Emerson seconded. There was no opposition. Minutes approved as presented.

1. Finance
   1. Budget Update – Rebekah Runyan, Business Manager

**Action Proposed –** Approval of BARS

Rebekah Runyan reported that the auditors noted that no changes were needed to the carryover and presented 10 BARs for the carryover of $38,244. Rebekah Runyan further reported that Perkins Grant monies for PLTW represent another BAR, SB-9 funds for maintenance represents another, the HoneyWell cash carryover represents another, and the EMSI grant represents another.

Nora Scherzinger moved to approve BARs 9-24. Stacy Blackwell seconded. There was no opposition. BARs 9-24 were approved.

1. Governing Council
   1. Discussion of Head of School- Search process

Stacy Blackwell presented a timeline for the Head of School search process beginning in Mid-November. Dr. Diaz noted that a notice on the school website, Indeed.com, the APS site, CareerBuilder, HigherEdJobs.com, NMReap, NMCCS. and Idealist.com were all possible. Nora Scherzinger inquired whether there is a search committee budget. Dr. Diaz noted that there is not currently a budget for the search, but it is possible.

Nora Scherzinger reported that resumes will be received in hard copy only, reviewed by the Search Committee and the top 5 candidates based on resumes would be identified. Nora Scherzinger further reported that that short list of candidates will be contacted and invited to attend a public gathering in which questions would be presented by a GC member and each candidate would be given time to respond. Stacy Blackwell noted that the CIS community members will have been asked to submit questions for inclusion prior to the event. Nora Scherzinger noted that community members that attend will be given a short survey and asked to fill it out and return it at the end of the event. Nora Scherzinger further noted that the committee will consider the survey feedback as well as their own impressions of the candidates to make a final decision and offer the position.

Justin Sawyer inquired about the public nature of the event and noted that some candidates may feel concerned and reticent to announce publicly that they are searching for a job. Nora Scherzinger noted that, unlike the private sector, in the public sector, you are not at risk of losing your current job if you look for another.

1. Head of School’s Report – Dr. Elsy Diaz
   1. House System Update and PYP Reauthorization Process Review

Dr. Diaz reported on the status of the reauthorization for the PYP including the change to K-6. Dr. Diaz also presented “The Work of Our Houses: Building International Mindedness, IB Academy 2015” focusing on the role of International Mindedness. Yasine Armstrong commended Dr. Diaz’s innovative approach to community building and fundraising.

1. Other Business/ GC Member Comment: No GC member made a comment.
2. Public Comment: No member of the public was present at this point in the meeting.
3. The next regular meeting of the Governing Council will be on November 11, 2015 at 5:00 pm and will take place at Corrales International School, 5500 Wilshire Ave. NE, Albuquerque, NM 87113
4. Adjournment

Yasine Armstrong moved to adjourn the meeting. Nora Scherzinger seconded. The meeting was adjourned at 7:00pm.