**Corrales International School**

Governing Council Regular Meeting

5500 Wilshire Ave. NE

Albuquerque, NM 87113

August 12, 2015 – 5:00 p.m.

**APPROVED MEETING MINUTES**

1. Call to Order

The meeting was called to order at 5:10 pm by Carl Grending.

1. Roll Call

Present were Carl Grending, John Emerson and Yasine Armstrong (via phone). Also present were Nora Scherzinger, Rhonda Ledbetter, Justin Sawyer, Dr. Elsy Diaz, Tara Armijo-Prewitt, and April Spaulding (CIS parent).

Absent was Stacy Blackwell and Joe Lopez.

1. **Action Proposed** – Adoption of agenda for meeting.

John Emerson moved to adopt the agenda. Yasine Armstrong seconded. There was no opposition.

1. **Action Proposed** – Approval of minutes for April 20, 2015 Special Meeting and July 30, 2015.

Yasine Armstrong moved to approve the April 20, 2015 meeting minutes. John Emerson seconded. There was no opposition. Yasine Armstrong moved to approve the July 30, 2015 meeting minutes as presented. John Emerson seconded. There was no opposition.

1. Governing Council
	1. Discussion – Introduction of GC Candidates

Carl Grending introduced three new potential board members to the board.

* + 1. Nora Scherzinger, Ph.D. Sandoval County Commissioner

Nora Scherzinger reported that she has been involved with CIS since the beginning. Nora Scherzinger noted that she holds a Ed.D.and is pleased to be returning to the CIS GC.

* + 1. Justin Sawyer, J.D. Lawyer with Sutin, Thayer,and Browne Law firm

Justin Sawyer reported that he has been an attorney for approx. 8 years practicing business litigation in NM.

* + 1. Rhonda Ledbetter, Accountant with Ledbetter CPA’s

Rhonda Ledbetter reported that she has worked as an accountant for 20 years and is studying for her CPA exam.

* 1. **Action Proposed –** Approval of GC Candidates

John Emerson moved to approve all candidates. Yasine Armstrong seconded. There was no opposition. Action approved.

* 1. **Nominations for Governing Council Officers**

Stacy Blackwell/Carl Grending co-chairs

Rhonda Ledbetter treasurer

Joe Lopez secretary

Audit Committee members—Carl Grending noted that Rhonda Ledbetter and Nora Scherzinger will join the audit committee and participate in the meeting with the auditors either next Wednesday or Thursday.

Finance Committee members—Carl Grending noted that he and Rhonda Ledbetter will serve on the finance committee.

* 1. **Action Proposed –** Approval of Governing Council Officers

Nora Scherzinger moved to approve all officers. John Emerson seconded. There was no opposition. Action approved.

1. Finance
	1. Budget Update – Rebekah Runyan, Business Manager
		1. **Action Proposed –** Approval of BARS

Dr. Elsy Diaz noted that there are two finance packets: one comprehensive and one summary packet.

Rebekah Runyan presented two Maintenance BARs (0005-M and 0006-M) for the 2000 function and another BAR (0007-IB) to budget an award of $267 to buy local fruits and vegetables.

John Emerson moved to approve BARs 0005-M, 0006-M and 0007-IB. Nora Scherzinger seconded. There was no opposition. Action approved.

1. Head of School’s Report – Dr. Elsy Diaz
	1. Update on 2015-16 School year and upcoming events

Dr. Diaz reported on lease assistance program concerns previously discussed by representatives from the NMCCS and noted that CIS has joined the group challenging the new rule indicating that PED must be reimbursed before lenders should a school fail.

* 1. Review of 2015-16 Action Plan Goals and Objectives

Dr. Diaz presented the action plan goals and objectives to new GC members. Nora Scherzinger recommended that CIS present during the NMCCS trainings in October.

1. Other Business/ GC Member Comment: No GC comment was offered.
2. Public Comment - No public comment was offered.

The next regular meeting of the Governing Council will be on September 9, 2015 at 5:00 pm and will take place at Corrales International School, 5500 Wilshire Ave. NE, Albuquerque, NM 87113

1. Adjournment

Nora Scherzinger moved to adjourn the meeting. John Emerson seconded. There was no opposition. The meeting was adjourned at 6:10 pm.