

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
March 18, 2019– 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

- A. Call to Order 5:03pm
- B. Roll Call Rhonda Ledbetter, Raj Shethia, Justin Sawyer, Amanda Bassett, Mark Tolley (HOS), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
- C. Adoption of agenda, March 18, 2019 with change in date on agenda to reflect March 18, 2019 and correction under 'journal entries' to reflect two instead of none
Motion to adopt agenda for March 18, 2019
Motion Stacy B
2nd Justin S
No Discussion
No Opposition
Passed
- D. Approval of minutes for the February 11, 2019 meeting with changes: Absent: Justine to Justin throughout document and add Stacy B to roll call as attended.
Motion to approve minutes for the February 11, 2019
Motion Stacy B
2nd Rhonda L
No Discussion
No Opposition
Passed with one abstention (A.B.)
- E. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
Nicole Palacios – no comment

**F. Corrales International School
Financial Update**

1. BARs*

<u>BAR #</u>	<u>Fund Description</u>	<u>Type</u>	<u>Amount</u>
A. 001-028-1819-0019-I	Operational	Increase	\$ 18,120

2. Accounts Payable Payment Vouchers*

A. February 2019

3. Financial Statement Reports - as of February 28, 2019

- A. Financial Reports
- B. Bank Reconciliation

4. Other

A. Current Capital Resources for Building Purchase

B. Journal Entries – Two

* Requires board approval

Motion to approve BARS. A. 001-028-1819-0019-I Operational Increase \$18,120

Motion Raj S

2nd Rhonda L

No Discussion:

No opposition

Passed

Notes: Final SEG; increase

Motion to approve accounts payable payment vouchers February 2019

Motion Rhonda L

2nd Stacy B

No Discussion

No opposition

Passed

Notes: listed pg. 3, 4-8

Financial Statements as of February 28, 2019

Notes: pg. 9;

Current Capital Resources for Building Purchase

Journal Entries – Two

Notes: SB 9 – determined by next APS bond election

G. GC Business

1. Board Member Training (update)

- Raj S & Justin S: training completed
- awaiting final confirmation on remaining board members
- possible training opportunity at board member retreat
- create agenda for retreat (what will be included)
- SAC – productive, looking for more involvement
- Foundation: fundraisers (mister carwash, haircuts, auction, various restaurants)
- working to help find members for foundation would be most beneficial

2. Introduction of Possible new GC member (Discussion)

- Nicole Palacios – resume submitted to board
- sales experience; UNM graduate (M.S); Experience in accounting. Working towards CPA. Interested in board position to contribute more to the community and be more involved in various aspects of accounting.
- Mark Tolley: explanation of program and what is offered.

H. Head of School update, Mark Tolley

1. Audit Findings

- one finding: (HB33) estimated amount: received an extra amt.(small)- budget approved prior to knowing amount to be received. Amounts are estimated each year and added to budget (per year) ...finding for \$13. This is not an expense, only an entry.

2. Legislative Session

- SB & HB involving education and spending. Bill passed-moratorium on charters taken out of Bill. Age gap was given a year – funding sources provided to serve older students. Small school size adjustment-passed. Amendment added for 5 year faze out. Increase of pay for teachers and staff. At risk funding went up. K-3/K-5 initiative passed. Extended school year: provision to add 10 school days within the school year with 10 additional

professional development days (state to provide more information; unclear of implementation timeline). Budget for next year will reflect new changes.

3. Lights

- Lights and ballasts will be replaced

4. Legal Bill – Matthews/Fox

- owner to pay for legal bill generated by owner

I. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

a. Lottery Update: spots are filled; waiting list for most classes

J. Adjournment

Motion to adjourn 6:09 pm

Motion Stacy B

2nd Amanda B

No Discussion

No Opposition

Passed

The next regular meeting of the Governing Council will be on April 23, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”