

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
December 09, 2019– 5:00 p.m.
FINAL meeting minutes.

1. Call to Order 5:00pm

Roll Call Rhonda Ledbetter, Stacy Blackwell, Nicole Palacios
Absent: Raj Shethia, Justin Sawyer

2. Mark Tolley (HOS), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)

3. Adoption of agenda, December 09, 2019 meeting

Motion Rhonda L
2nd Nicole P
No Discussion
No Opposition
Passed

4. Approval of minutes for June 2019

Motion Rhonda L
2nd Nicole P
No Discussion
No Opposition
Passed

5. Approval of minutes for the November 11, 2019 meeting.

Motion Rhonda L
2nd Stacy B
No Discussion
No Opposition
Passed

6. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No comments

7. Corrales International School
Financial Update
December 9, 2019

A. BARs*

<u>BAR #</u>	<u>Fund Description</u>	<u>Type</u>	<u>Amount</u>
	1 None		

B. Accounts Payable Payment Vouchers*

1 November 2019

C. Financial Statement Reports - as of November 30, 2019

- 1 Financial Reports
- 2 Bank Reconciliation

D. Other

- 1 Current Capital Resources for Building Purchase
- 2 Journal Entries – None

* Requires board approval

Motion to approve Accounts Payable Payment Vouchers 1 November 2019

Motion Rhonda L

2nd Nicole P

No Discussion

No Opposition

Passed

Notes: Pg. 8, 9 (revenue), Pg. 11 (actual expenditures), Pg. 12 (budgeted expenditures), Last Pg. capital resources (this will go in once APS initiates)

Questions: software (1100 Pg. 15>does this include student software such as power school?

No that is under a different #. This is for business, independent (I.T.).

8. GC Business

A. CIS Bullying Policy (Discussion/Approval)

B. CIS Medical Cannabis Policy (Discussion/Approval)

Motion to approve CIS Bullying Policy

Motion Nicole P

2nd Rhonda L

No Discussion

No Opposition

Passed

Notes: Bullying Policy highlighted areas – state requested that these items be implemented in our current policy, reporting permitted to be done in language of choice and anonymously, employees are required to report within two calendar days, documents maintained for a minimum of 4 years, & dissatisfied with decision-take to HOS and/or Governance Council

Motion to approve CIS Medical Cannabis Policy

Motion Rhonda L

2nd Nicole P

No Discussion

No Opposition

Passed

Notes: developed as it is now in statute. CIS policy states that school personnel will not store or administer medical cannabis, students cannot be in possession, (see policy for full disclosure).

9. Head of School update

A. Building Update (Discussion)

A building option was recently viewed. It is located next to another charter school with a field in between. Programs are very different from each other. Pick up and

drop off could be a concern, but not as much for us as the other charter school. We would need to look at logistics to be sure it would work well. The parking lot is large, providing space for expansion where needed. Building is within our demographics. The building is two story, with elevator and stairs. This is a preliminary option. More options are continuing to be explored.

Play is on Thursday. Last day before winter break is December 20th (full day).

10. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

N/A

11. Adjournment @ 5:50pm

Motion Nicole P

2nd Rhonda L

No Discussion

No Opposition

Passed

The next regular meeting of the Governing Council will be on January 13, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."