

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
February 11, 2019– 5:00 p.m.
FINAL meeting minutes

- A. Call to Order 5:00pm
- B. Roll Call Rhonda Ledbetter, Raj Shethia, Mark Tolley (HOS), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
Absent: Amanda Bassett, Justine Sawyer
- C. Adoption of agenda, February 11, 2019
Motion to adopt agenda for February 11, 2019 with changes to agenda dates, February 11, 2018 to February 11, 2019 & minutes, January 14, 2018 to January 14, 2019.
Motion Rhonda L
2nd Raj
No Discussion
No Opposition
Passed
- D. Approval of minutes for the January 14, 2019 meeting.
Motion to approve minutes for the January 14, 2019
Motion Rhonda L
2nd Raj
No Discussion
No Opposition
Passed
- E. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No comments

**F. Corrales International School
Financial Update**

1. BARs*

BAR # Fund Description Type Amount

A. 001-028-1819-0016-I IDEA-B Increase \$ 4, 011

B. 001-028-1819-0018-I CSI Increase \$ 2, 000

2. Accounts Payable Payment Vouchers*

A. January 2019

3. Financial Statement Reports - as of January 31, 2019

A. Financial Reports

B. Bank Reconciliation

4. Other

A. Current Capital Resources for Building Purchase

B. Journal Entries - None

* Requires board approval

* Requires board approval

Motion to approve BARS.

001-028-1819-0016-I IDEA-B Increase \$ 4, 011 / 001-028-1819-0018-I CSI Increase \$ 2, 000

Motion Rhonda L

2nd Justin S

Discussion: IDEA B-Special Education Funding (salary). Community initiative grant (after - school program) increase. Pg. 19: fund by line item. Once PED approves, two more line items will be added to equal grant amount.

No opposition

Passed

Motion to approve accounts payable payment vouchers January 2019

Motion Rhonda L

2nd Justine S

Discussion: Pg. 4 (checks disbursed). Contracted individuals: invoices every couple of weeks depending on individual and service offered. Level III communications (century link). Pacific Automation (copier). CNM (dual enrollment).

No opposition

Passed

Financial Statements / Bank Reconciliation reports – reviewed pg. 10, pg. 11, pg. 12, pg. 13, pg. 21, pg. 25, pg. 28

G. GC Business

1. Board Member Training (update)

Will check on individual training needs.

2. Change in GC By-laws (Discussion, Action)

Language concerning Terms of Service

3. Possible new GC member (Discussion)

- Resume submitted
- Attend G.C. meeting
- Interview

4. Date change for April Meeting

- Moving meeting to April 23rd.

2. Motion to table action of change in G.C. By-laws Terms of Service to adjust language

Motion Rhonda L

2nd Justin S

Discussion: What does emergency term? It is written as an additional term. Does unanimous work better than majority?

No opposition

Passed

4. Motion to change G.C. meeting date from April 8th to April 23rd.

Motion Justin S

2nd Rhonda L

No discussion

No opposition

Passed

H. Head of School update, Mark Tolley

A. School Update

- a. Need discussion on moving forward

B. Legislative Session

- a. Small school adjustment being jeopardized in session
 - b. Student cap proposed
 - c. Age cap at age 22
 - i. Update: Student cap defeated
 - ii. Age cap and small school adjustment has moved on and continues to jeopardize funding
- We need to grow so the we are sustainable beyond small school adjustment
 - We have enough students to open up a second Kinder.
 - Parents, community and Admin participating in sending letters and visiting session to help
 - We are currently sustainable if small school adjustment is removed.

C. Lights

- a. Bales needs replacement
- b. LED lights would be more affordable. \$4,000 bid – cannot use public funds to improve property
 - i. Currently waiting on more information

D. Legal Bill – Matthews/Fox

- a. Property tax amendment discussed

I. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

J. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

Disney academy: ten of our student were chosen to attend based on a student chosen project that made a significant impact on the surrounding communities. They were chosen to go to Disney World in April. We were featured for our innovative program and community participation. , (Channel 13, ABQ Journal).

Discussion will continue regarding options for growth and action as needed.

K. Adjournment

Motion to adjourn 6:27 pm

Motion Justin S

2nd Rhonda L

No Discussion

No Opposition

Passed

The next regular meeting of the Governing Council will be on March 18, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”

