

Corrales International School
 Governing Council Regular Meeting
 5500 Wilshire Ave. NE
 Albuquerque, NM 87113
 August 12, 2019– 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

- A. Call to Order 5:00pm
- B. Roll Call Stacy Blackwell, Justin Sawyer (5:24), Nicole Palacios, Raj Shethia, Mark Tolley (HOS), Rebekah Runyan, Anna Cress (Business Office), Kimberly Romero (Scribe)
 Absent: Rhonda Ledbetter, Amanda Bassett
- C. Adoption of agenda, August 12, 2019
- D. Motion to adopt agenda for August 12, 2019 with modifications: Section E: table vote on approval of June 10th minutes to next scheduled G.C. meeting.
 Motion Raj S
 2nd Nicole P
 No Discussion: bylaws extension of terms: discussion
 No Opposition
 Passed
- E. Approval of minutes for the June 10, 2019
 Motion to approve minutes for the June 10, 2019
 Motion
 2nd
 No Discussion
 No Opposition
 Passed
- F. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
 Public: No Comments

**F. Corrales International School
 Financial Update**

**Corrales International School
 Financial Update
 August 12, 2019**

1. BARs*			
<u>BAR #</u>	<u>Fund Description</u>	<u>Type</u>	<u>Amount</u>
a. 001-028-1819-0002-IB	Instructional Materials	Initial Budget	\$ 2 1,889
2. Accounts Payable Payment Vouchers*			
a. June 2019			
b. July 2019			
3. Financial Statement Reports - as of July 31, 2019			
a. Financial Reports			
b. Bank Reconciliation			
4. Other			
a. Current Capital Resources for Building Purchase			

b. Journal Entries

* Requires board approval

Motion to approve 001-028-1819-0002-IB Instructional Materials

Motion Raj S

2nd Nicole P

Discussion: clarification on what supplies are considered for instructional materials

No opposition

Passed

Motion to approve accounts payable payment vouchers June 2019/July 2019

Motion Nicole P

2nd Raj S

No Discussion

No opposition

Passed

Notes:

3. Financial Statement Reports as of July 31, 2019

Notes: Pg. 13 June Financials, Pg. 14 Revenue, Summary by fund: Pg. 26, Reimbursement funds, new budget information (salary/benefits), Pg. 51 Estimated fund (correction on typo-date), SB 9 (APS election), and journal entries.

4. Other

Current Capital Resources Building Purchase

No discussion

Journal Entries

No discussion

* Requires board approval

G. GC Business

1. Board Member Training/retreat idea, (discussion)

Public Charter Schools of NM – proposing to come into schools to work with boards to complete training specific to the school. Four meetings per year to satisfy required hours for year.

2. GC bylaws (discussion)

Bylaws updated: new policies voted upon, resolutions/policies.

* Requires board approval

H. Head of School update, Mark Tolley

1. CIS 2019/20. Programs/schedule/changes/update.

- Overview of PYP schedule

- Overview of MYP schedule

- Block Schedule (4 classes per day)

- Wednesday (Specials)

- AP Computer Science – College Credit

- Chinese – College Credit

- Academic Enrichment – program being developed

Start of school has gone smoothly. Great staff, Pick-up is being communicated to parents to help alleviate back-up (parents on cell phones, picking up students between 2:30 and 2:40, cars pulling all the way forward for pickup)

- I. Other Business / GC Member Comment: This is an opportunity for any GC member to make a comment.
- Continuing to look for building that will be appropriate for our needs, current and future
 - Approvals will be needed as the process progresses
 -

J. Adjournment
Motion to adjourn 6:21pm
Motion Raj S
2nd Justin S
No Discussion
No Opposition
Passed

The next regular meeting of the Governing Council will be on September 9, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."