

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
May 13, 2019– 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

- A. Call to Order 5:00pm
- B. Roll Call Stacy Blackwell, Justin Sawyer, Nicole Palacios, Mark Tolley (HOS), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
Absent: Raj Shethia, Rhonda Ledbetter, Amanda Bassett
- C. Adoption of agenda, May 13, 2019
Motion to adopt agenda for May 13, 2019
Motion Justin S
2nd Nicole P
No Discussion
No Opposition
Passed
- D. Approval of minutes for the April 18, 2019
Motion to approve minutes for the April 18, 2019
Motion Justin S
2nd Nicole P
Abstained: Stacy B
No Discussion
No Opposition
Passed
- E. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
Public: No Comments
- F. **Corrales International School
Financial Update**

**Corrales International School
Financial Update
May 08, 2019**

1. BARS*

BAR #	Fund Description	Type	Amount
a. 001-028-1819-0026-T	Operational	Transfer	\$ -
b. 001-028-1819-0027-T	Title II	Transfer	\$ -

2. Accounts Payable Payment Vouchers*

a. April 2019

3. Financial Statement Reports - as of April 30, 2019

- a. Financial Reports
- b. Bank Reconciliation

4. Other

- a. Current Capital Resources for Building Purchase

b. Journal Entries

Motion to approve BARS.

a.	001-028-1819-0026-T	Operational	Transfer	\$ -
b.	001-028-1819-0027-T	Title II	Transfer	\$ -

Motion Nicole P

2nd Justin S

Discussion: no amount justified. This is zeroed out and is not new money=0.

No opposition

Passed

Notes: Transfer bars: moving money between functions.

Motion to approve accounts payable payment vouchers April 2019

Motion Nicole P

2nd Justin S

No Discussion

No opposition

Passed

Notes:

3. Financial Statement Reports as of April 30, 2019

Notes: Pg. 12, (fund balance for year), reimbursement funds; Pg. 13, (revenue YTD); Pg. 16, (graph); Pg. 17, (expenditures vs. budget); Pg. 24 (cash balances); Pg., (bank reconciliations); Pg. 31 (current capital resources).

4. Other

Current Capital Resources Building Purchase

Journal Entries

Notes: reclassifying expenditures to object codes

* Requires board approval

G. GC Business

1. Approval of Board Policies for 2019-20 (Discussion/Action)

a. Open Meetings Act.

Motion to approve Open Meetings Act Resolution

Motion Nicole P

2nd Justin S

No Discussion

No opposition

Passed

Notes: Statute

b. Conflict of Interest

Motion to approve Conflict of Interest Resolution

Motion Nicole P

2nd Justin S

No Discussion

No opposition

Passed

Notes:

c. Americans with Disabilities Act

Motion to approve Americans with Disabilities Act Resolution

Motion Justin S

2nd Nicole P

Discussion: Websites are not ADA compliant, how are we protected. We will have this checked so this is not a problem with new website.

No opposition

Passed

Notes:

c. 1st Amendment Protections Policy

Motion to approve 1st Amendment Protections Policy Resolution

Motion Justin S

2nd Nicole P

No Discussion

No opposition

Passed

Notes:

e. Background Check Policy

Motion to approve Background Check Policy

Motion Nicole P

2nd Justin S

No Discussion

No opposition

Passed

Notes:

f. Employee Right to Organize and Bargain Collectively

Motion to approve Employee Right to Organize and Bargain Collectively

Motion Justin S

2nd Nicole P

No Discussion

No opposition

Passed

Notes:

2. Board Member Training (update)

Members of the board are in the process of training or enrolled in training to fulfill requirements.

3. Amendment to GC bylaws (discussion)

Re-write to eight year term.

4. Set meeting date for June meeting (discussion, action)

Motion to approve meeting date for June 10th

Motion Nicole P

2nd Justin S

Discussion: week of June 3rd, not good. June 10th looks best.

No opposition

Passed

Notes:

* Requires board approval

H. Head of School update, Mark Tolley

1. Upcoming dates and events

Graduation Ceremony 6pm UNM Continuing Ed
Awards Ceremony, Tuesday, May 21st @ 2pm.
Thursday, May 23 & Friday, May 24th ½ days (release 12:30pm)

- I. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

J. Adjournment

Motion to adjourn 5:50pm

Motion Justin S

2nd Stacy B

No Discussion

No Opposition

Passed

The next regular meeting of the Governing Council will be on June 10, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."