

Corrales International School

Governing Council Regular
Meeting 5500 Wilshire Ave. NE
Albuquerque, NM 87113
December 6, 2017 – 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

A. Call to Order 5:01pm

Roll Call: Stacy Blackwell,

Rhonda Ledbetter,

Robin Yoder-Kear,

Mark Tolley (HOS), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)

Arrived 5:13pm:

Joe Lopez.

B. Adoption of agenda, December 6, 2017 meeting.

Motion Robin

2nd Rhonda

Discussion

No Opposition Passed

C. Approval of minutes for the November 8, 2017 meeting.

Motion Robin

2nd Rhonda

Discussion

No Opposition

Passed

D. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

E. **Corrales International School**

Financial Update

A. BARS*

BAR #	Fund Description	Type	Amount
1	001-028-1718-0017-IB	Golden Apple Foundation	Initial Budget \$3,000
	This was awarded for our upcoming 'World Fair'		

Motion to approve BAR # 001-028-1718-IB

Rhonda

2nd Robin

No Discussion

No opposition

Passed

B. Accounts Payable Payment Vouchers*

1 November 2017

Motion to approve accounts payable vouchers

Rhonda

2nd Robin

No Discussion

No opposition

Passed

C. Financial Statement Reports - as of November 30, 2017

1 Financial Reports

2 Bank Reconciliation

Shows fund balance. We are doing well this year. Negative figures are for reimbursements that have not been reimbursed yet. When they get reimbursed, this will show a 0 balance. Page 29: bank statement which goes with reconciliation. HB33 and SB9: estimated what we will have by end of year. Board Questions: Lease purchase agreements determine what is needed for down payment. Build outs are usually built into the lease. SEG: Unit funding is per pupil, based on a formula.

D. Other

1 Current Capital Resources for Building Purchase

2 Journal Entries

* Requires board approval

E. GC Business

1. Board Member Training (update)

Review of trainings being offered (printout). Mr. Tolley will look into whether online trainings will be offered. Ten hours are required over the course of the year.

F. Head of School update, Mark Tolley

1. Charter Renewal events (discussion)

Met with Mr. Escobedo regarding renewal. Recommendation will go to board next Wednesday at 4pm. Recommendation will be a term of 5 years without conditions. In January, goals will be discussed and approved through APS. BME Act: we will be writing a goal to reflect our future goals. PLTW program is being highly regarded. They are looking to make a vertical program with STEM at other schools and our school is being looked at as a leader in the field.

2. Open Meetings Act & Inspection of Public Records (discussion)

Approved minutes are the only ones that are maintained. Draft minutes are only posted until they are approved as Final minutes. Only the notice of a meeting meets the law. The Agenda being posted is not required. The law does not require that the custodian be posted but is a good practice.

3. Student Information System

APS Meeting: APS is moving towards including Charters in the district wide Student Information System. This is starting with a few charters but not yet district wide. There are unique needs we have as a charter that this system may not accommodate, however could still be a positive move. This will be considered in the future but will not be an immediate change as we still need to discuss.

4. Update

There are a couple of APS schools that might be closing. Unfortunately, the demographics and the timeline will probably not work for us. APS may or may not include Charters when buildings become available. APS is having ongoing discussions to include charters in their

decision making.

We have 7 days until break. PTA has spirit week this week and other events happening next week. Events are listed on the websites. We have been working on the MYP program. Academically it compares. We are excited to continue to grow and move forward.

- F. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.
- G. Adjournment
 - Motion Justin
 - 2nd Joe
 - No opposition
 - Passed

The next regular meeting of the Governing Council will be on January 17, 2018 at 5:00 pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."