

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
March 9th 2020– 5:00 p.m.
Final meeting minutes

1. Call to Order 5:01 PM
2. Roll Call: Stacy Blackwell, Nicole Palacios, Justin Sawyer, Rhonda Ledbetter, Raj Shethia, Mark Tolley, (HOS), Rebekah Runyan (Business Manager)
3. Adoption of agenda March 9, 2020 meeting
Motion to adopt agenda for March 9th, 2020 with amendment to second BAR to show 34,193
Stacy B
2nd Nicole P
Discussion: N/A
No opposition
Passed
4. Approval of minutes for the February 10, 2020 meeting
Motion to approve minutes for February 10, 2020 with changes to roll call: Absent Raj Shethia
Stacy B
2nd Rhonda L
Discussion: N/A
No opposition
Passed
5. Approval of minutes for the January 13, 2020 meeting with amendment: Provision to January minutes: Section 7, Paragraph A (Building Update-change in wording for Foundation participation)
Raj S
2nd Rhonda L
Discussion: Waited to vote to check on guidelines for voting members in ‘Open Meetings Act’
No opposition
Passed
6. Public Comment:
This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

7. Corrales International School Financial Update

A. BARs*			
BAR #	Fund Description	Type	Amount
1	001-028-1920-0021-IB	SB-9 State Match (New Fund) Initial Budget	6,169 \$
2	001-028-1920-0022-I	Carl D Perkins Increase	34,193 \$
3	001-028-1920-0023-I	Operational Increase	201,002 \$

Motion to approve

BAR's 001-028-1920-0021-IB, 001-28-1920-0022-I & 001-028-1920-0023-I

Stacy B

2nd Nicole P

Discussion: N/A

No opposition

Passed

Notes: BAR 1 new allocation; BAR 2 from Carl D Perkins grant (PLTW), BAR 3 is an operational increase due to student growth at 40th day and final SEG unit value.

B. Accounts Payable Payment Vouchers* 1 February 2020

Nicole P

2nd Rhonda L

Discussion: N/A

No opposition

Passed

Notes: Pg. 2, 3

C. Financial Statement Reports - as of February 29, 2020 1 Financial Reports 2 Bank Reconciliation

Discussion: showing where we are for the year. All negative items we are still waiting on. Pg. 8, Review budgeted vs. revenue. Pg. 10 (Actual expenditures), Pg. 18 (Balances through February), Pg. 19 (Bank Rec), Pg. 21 (Bank Statement)

D. Other

1 Current Capital Resources for Building Purchase

2 Journal Entries

Discussion: Bank fees reviewed, other possibilities being researched.

* Requires board approval

8. GC Business

A. Training update: April 25th 8:00am

9. Head of School update

A. Legislative Update (part 2)

4% increase for all staff at CIS

New Mexico State budget – increase spending for schools. Governor approved

Co-pay for lunches are going away (State has eliminated reduced)

Raised limits for contracts

PED-posted budgets (accessibility)

Charter Schools-did not address age limits for students. Does not affect CIS program.

Other: Corona Virus: If APS closes district, we close. How do we continue with education?: online option or paper/packet option being explored. We are exploring what would state allowed. There are different situations to be considered to meet needs of students.

State is continuing with work on Yazzie – Martinez processes and procedures. Waiting on evaluation tool from the State.

B. Building Update

1. Site and Documents

Agreement is being finalized with investor. Still looking for sites that will work for our program in same demographic area. Mr. Fuentes: updated proposal.

2. Attorney update

Question: shouldn't we have an action item? Action items will be introduced as they are ready for vote. We will approve contract once attorney is secured. We are working to possibly secure attorney prior to next G.C. meeting.

Question: what is time frame? It does look like, at this point, we might be in current building for one more year. That can change depending on developments.

10. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

N/A

11. Adjournment

Stacy B

2nd Rhonda L

Discussion: M. Tolley: I am an educator. Keep asking questions as we move forward. I will have an opinion, but I will be working to get answers to questions and make sure we are compliant with what needs to happen moving forward.

No opposition

Passed

The next regular meeting of the Governing Council will be on April 13, 2020 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."