

Corrales International School

Governing Council Regular Meeting

5500 Wilshire Ave. NE

Albuquerque, NM 87113

March 8, 2021 – 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

1. Call to Order 5:03 pm
2. Roll Call: Stacy Blackwell, Raj Shethia, Nicole Palacios, Justin Sawyer, Rhonda Ledbetter, (5.11pm), Mark Tolley (Head of School), Rebekah Runyan (Business Manager), Kimberly Romero (Scribe)
Absent: n/a
3. Adoption of agenda March 8th, 2021 meeting.
Motion to adopt agenda for March 8th, 2021 with changes noted below.
Motion Raj S.
2nd Stacy B.
Discussion: n/a
No opposition
Motion Passed
4. Adoption of Meeting Minutes for February 8th, 2021
Motion to adopt Meeting Minutes for February 8th, 2021.
Motion Raj S.
2nd Stacy B.
Discussion: n/a
No opposition
Motion Passed
5. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot act or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
No Public, No Comment

6.

Corrales International School
Financial Update
March 08, 2021

A. BARs

	BAR #	Fund Description	Reason/Type	Amount
1	2021-0022-I	24174-Carl D Perkins	Increase	\$ 9,000
2	2021-0023-I	11000-Operational	Increase	\$ 2,970
3	2021-0024-T	11000-Operational	Transfer	\$ -

B. Accounts Payable Payment Vouchers*

1 February 2021

C. Financial Statement Reports - as of February 28, 2021

1 Financial Reports
2 Bank Reconciliation

D. Other

1 Current Capital Resources for Building Purchase
2 Journal Entries - None

Motion to approve BAR's #1, (2021-00022-1 – 24174 – Carl D Perkins Increase \$9,000
#2, (2021-00023-1 – 11000 – Operation Increase \$2,970, #3 (2021-0024 – 11000-Operational -
Transfer \$ -

Motion Stacy B.

2nd Nicole P.

Discussion: Mr. Shethia: Perkins Grant, is it for PLTW?

No opposition

Motion Passed

Notes: 3rd bar is a transfer bar, no funds.

Motion to approve Accounts Payable Payment Vouchers for February 2021

Motion Stacy B.

2nd Nicole P.

Discussion: Mr. Shethia: What are the different supplies for? They are from Amazon, Lowes, etc.
Supplies were needed and/or required to reopen.

No opposition

Motion Passed

Notes: Checks for February displayed for GC members. Mr. Shethia: What is check for J. Devlin.

Mr. Tolley: Social Worker

Financial Statement Reports as of February 28th, 2021

- Financial Statement Reports
- Bank Reconciliation

Notes: Requests for reimbursements. Cash: comparison to last year, revenue and Pie chart, expenditures, account balances, etc., cash balances, through end of February, bank reconciliation and bank statement, where we are with HB33 and SB9 shared with G.C members.

Other

- Current Capital Resources for Building Purchase
- Journal Entries - None

Notes: See above notes. No new comments provided.

7. G.C. Business

- A. Training – reminder to G.C. members. We have until June. APS is certified to be a trainer for our G.C. members.
- B. New G.C. Members – Mr. Sawyer: One potential member is scheduled to join next meeting. One potential member is available for this meeting.
 - a. Ms. Sawyer met with the board briefly for introduction.
 - b. Two or three potential new board members are scheduled for next G.C. meeting.
- C. Head of School Evaluation
 - a. Before board members leave, a formal and written evaluation of your head of school is requested.

Discussion: question regarding board members leaving before building purchase is completed. Ms. Blackwell mentioned putting a packet together and having new board members begin attending prior to June to have time to acclimate with veteran board members.

8. Head of School update

A. CIS Reopening updates

- a. Reentry plan document and safety plan checklist sent to board members. We will not be entering into a hybrid model at end of March. Secretary of Education announced today that all schools are required to open school for full in-person learning model by April 5th. Within three weeks every educator and staff will have vaccinations completed. Parents will still have the option to stay remote. PED expects and wants all students in all districts full time by April 5th. School boards will not be able to make this decision independently. Schools need to do their best to distance and follow Covid safe rules. We will have bigger classes and working full day. APS lunches will be figured out with APS. CARES Act along with other funding being made available will be used to accomplish what needs to be accomplished to reopen fully. Several decisions will be made to be ready to open. A new questionnaire/survey will be sent out to parents. Administration will meet to decide on when we will start, March 29th or April 5th. Full day schedule 8-2:30pm. Pick up/drop off plan already made for hybrid model can still be used. Aftercare: we will not be able to open that up as of this year. We will work with PTA to open for next year.

- B. Legislative updates: Schools will choose extended learning or K5 program. We have already been doing extended learning. They rejected hours/time added to the day. Possible short program, during the summer, to do a competency base program to earn the credits students might be lacking. This has not been decided on officially yet. The legislature is trying to start a fund to help Charters attain buildings they need. Most of the session have been supportive of Charter schools. Schools budgeting off prior years numbers is being discussed. There has not been discussion about sweeping carry over from schools by the state.

C. Building update: There have been at least two looked at. One was not big enough and too close to another charter school. The other building looked at is a possibility. It is not as big as we need but can be added onto. Has plenty of room in the back for a playground, large parking lot. Plot of land near HOPE not available and not the best location. As more information becomes available, Mr. Tolley will share with the board. Mr. Shethia: Do we have a document of the criteria of what we are looking for in a building? Mr. Tolley will get the list of criteria completed for the board. We looked at what we have now and added what we would need for growth. We talked about what we would need for administration, special ed, outside areas, etc.

9. Other Business/ G.C. Member Comment: This is an opportunity for any G.C. member to make a comment.

Stacy B: Welcome to everyone again. Excited about possibilities of new board members. Date for next meeting. The next meeting is scheduled for the 12th. Can we move it to the 26th due to budget? Yes...all members of the board stated they were available and agreed to change the date verbally. For our next meeting, we can do zoom since it is working. If that changes everyone will be notified.

10. Adjournment 5:57pm

Motion to adjourn Rhonda L.

2nd Stacy B

Discussion: n/a

No opposition

Motion Passed

The next regular meeting of the Governing Council will be on April 26th, 2021 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."