

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
November 12, 2019– 5:00 p.m.
Final meeting minutes

1. Call to Order 5:00pm

2. Roll Call Justin Sawyer, Rhonda Ledbetter, Raj Shethia, Stacy Blackwell, Mark Tolley (HOS), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
Amanda Bassett (absent), Nicole Palacios

3. Adoption of agenda, November, 11.11.2019 meeting
Motion Raj S
2nd Rhonda L
No Discussion
No Opposition
Passed with revisions previously discussed

4. Approval of minutes for August 2019 with the following amendment...striking paragraph 'E' / redundancy of 'F' and September 2019 meeting
Motion Stacy B
2nd Raj S
No Discussion
No Opposition
Passed

5. Approval of minutes for October 21st, 2019
Motion Rhonda L
2nd Raj S
No Discussion
No Opposition
2 abstentions
Passed

6. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No comments

7. Corrales International School
Financial Update
November 11, 2019

A. BARs*

<u>BAR #</u>	<u>Fund</u>	<u>Description</u>	<u>Type</u>	<u>Amount</u>
1	None			

B. Accounts Payable Payment Vouchers*

1 October 2019

C. Financial Statement Reports - as of October 31, 2019

1 Financial Reports

2 Bank Reconciliation

D. Other

1 Current Capital Resources for Building Purchase

2 Journal Entries - None

* Requires board approval

8. Motion to approve accounts payable payment vouchers October 2019

Motion Rhonda L

2nd Stacy B

Discussion: No BARS to vote on. Pg. 3, 5 (October), LSG (Ancillary)

No opposition

Passed

C. Financial Statement Reports - as of October 31, 2019

1 Financial Reports

- Pg. 10 (fund balances for year), Special Revenue Funds (reimbursement basis), C. Perkins Grant – PLTW, Pg. 11 (revenue), Pg. 13, Pg. 14-20 (budgeted expenditures vs. encumbered), Pg. 21 (cash balances), Pg. 22 (bank reconciliation), Pg. 2 (SB 9 & HB 33)

2 Bank Reconciliation

- Pg. 22 (bank reconciliation), Pg. 2 (SB 9 & HB 33)

D. Other

1 Current Capital Resources for Building Purchase

2 Journal Entries - None

9. GC Business

A. Motion to approve the resignation of Amanda Bassett from the CIS Governance Council. (Discussion/Action)

Motion Stacy B

2nd Rhonda L

Discussion: Moved for job opportunity.

No opposition

Passed

B. APS site visit

- Tuesday 11.12.2019 – – qualitative visit

C. Training

- Working to set up a training for all board members in the February with Coalition (Stacy B will be out February 8th & 22nd, Justin S will struggle to attend if held on the 8th)

10. Head of School update

A. CIS school evaluations (APS, IB)

- APS Qualitative site visit – mission statement, schedule
 - o Parents
 - o Leadership
 - o Goal: Target by spring regarding performance
 - o Goal: I.B. MYP visit, Spring 2020
 - o Goal: Minority groups (NM not spending enough-litigation) – State is addressing plan – schools need to create a framework to address. CIS is already a bilingual/bi-cultural I.B. school with integrated instruction addressing necessary requirements.
 - o Policies and practices are in place
 - o Special Education site visit complete
 - o Business Office
- I.B. visit for PYP is scheduled for Spring 2021

B. Building update

- Building – possible option, GC will schedule visit with Mr. Tolley. Other options include possible build.
 - o Concerns – next to another Charter, cost of build out
 - o Positives – large, two story, same demographic
- Still taking new students, including exchange

11. Other Business / GC Member Comment: This is an opportunity for any GC member to make a comment.

- Training in February

12. Adjournment

Motion Raj S

2nd Rhonda L

No Discussion

No Opposition

Passed

The next regular meeting of the Governing Council will be on December 9, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

GC Business

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”