

**Corrales International School**  
Governing Council Regular Meeting  
5500 Wilshire Ave. NE  
Albuquerque, NM 87113  
October 21, 2019– 5:00 p.m.

**DRAFT** meeting minutes: not the official minutes and are subject to approval by the public body.

- A.** Call to Order 5:05 pm  
Roll Call, Rhonda Ledbetter, Justin Sawyer (arrived 5:17), Nicole Palacios, Raj Shethia, Mark Tolley (HOS), Rebekah Runyan, (Business Manager), LaJean McCaig (Foundation)  
Kimberly Romero (Scribe)  
Absent: Stacy Blackwell, Amanda Bassett
- B.** Adoption of agenda, September 9, 2019  
Motion to adopt agenda for September 9, 2019  
Motion Rhonda L  
2<sup>nd</sup> Nicole P  
No Discussion  
No Opposition  
Passed
- C.** Tour of 21<sup>st</sup> Century Public Academy Facility and informal meeting with the 21<sup>st</sup> Century Public Academy Governance Council to discuss facility.  
Motion Nicole P  
2<sup>nd</sup> Rhonda L  
Discussion-The foundation would hire pertinent individuals (real-estate/attorney/etc), building committee would need to be formed with GC representation, and bids are required. Lease agreement would be entered through the Foundation. Would GC need its own representation? GC approves plans, Foundation is the ‘flow through’.  
No Opposition  
Passed
- D.** Approval of minutes for the September 9, 2019 meeting. **Tabled to next meeting, (include August/September approval).**  
  
Motion  
2<sup>nd</sup>  
No Discussion  
No Opposition  
Passed
- E.** Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.  
a) LaJean McCaig: three large fundraisers. Family Dance, Golf Tournament, and Silent Auction are planned.

**F. Corrales International School**

**Financial Update**

**October 21, 2019**

**A. BARS\***

	<u>BAR #</u>	<u>Fund</u>	<u>Description</u>	<u>Type</u>	<u>Amount</u>
1	001-028-1920-0003-I		HB-33	Increase	\$ 7, 194
2	001-028-1920-0005-D		Operational	Decrease	\$ (2,952)
3	001-028-1920-0006-IB		Lease Assistance	Increase	\$ 182,339
4	001-028-1920-0007-I		EMSI	Increase	\$ 9, 600
5	001-028-1920-0008-I		Library GO Bonds	Increase	\$ 3, 735

**B. Accounts Payable Payment Vouchers\***

1 September 2019

**C. Financial Statement Reports - as of September 30, 2019**

1 Financial Reports

2 Bank Reconciliation

**D. Other**

1 Current Capital Resources for Building Purchase

2 Journal Entries - None

\* Requires board approval

Motion to approve BARS 001-028-1920-0003-I, 001-028-1920-0005-D, 001-028-1920-0006-IB, 001-028-1920-0007-I, 001-028-1920-0008-I

Motion Rhonda L

2<sup>nd</sup> Nicole P

No Discussion

No Opposition

Passed

Motion to approve Payable Payment Vouchers 1, September 2019

Motion Nicole P

2<sup>nd</sup> Rhonda L

Discussion – pg. 8 (listings of checks for month)

No Opposition

Passed

**G. GC Business**

1. Building Information – Rita Hirschy

a) G.C. Board – Building committee with Foundation representation, minutes from both G.C. and Building Committee (including resolution for building need.

b) Foundation – acquires funding (loan-construction)

i. School pays Foundation

ii. Foundation assumes and pays debt

iii. Financial stream comes from appropriations

iv. Additional – parts of loan can be guaranteed by other parties as additional security if necessary

c) PED-regulates – how much interest a school can pay

2. Date of next meeting

a) November 11<sup>th</sup> will not be changed at this time

H. Head of School update

1. Update

- a. Teacher laptops are in
- b. Desktops will be set up next
- c. Audit is complete

I. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

J. Adjournment at 6:57pm

Motion Rhonda L

2<sup>nd</sup> Nicole P

No Discussion

Passed

The next regular meeting of the Governing Council will be on November 11, 2019 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

**"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."**