

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
February 10, 2020– 5:00 p.m.
FINAL meeting minutes

1. Call to Order 5:01pm
2. Roll Call: Stacy Blackwell, Nicole Palacios, Justin Sawyer, Mark Tolley, (HOS), Rebekah Runyan (Business Manager)
Absent: Rhonda Ledbetter, *Raj Shethia*
3. Adoption of agenda February 10, 2020 meeting.
Motion to adopt agenda for February 20, 2020
Stacy B
2nd Nicole P
Discussion: N/A
No opposition
Passed
4. Approval of minutes for the December 9, 2019 meeting.
Motion to approve minutes for December 9, 2019 meeting
Nicole P
2nd Stacy B
Discussion: N/A
One abstention
No opposition
Passed
5. Approval of minutes for the January 13, 2020 meeting.
Motion to table January minutes for later vote
Nicole P
2nd Stacy B
Discussion: Open Meetings Act: seek clarification on approval of minutes when attendees are not present at meeting. Table to next meeting to be sure all parties who were present are available to vote.
6. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No Public

7. Corrales International School Financial Update

A. BARs*

<u>BAR #</u>	<u>Fund Description</u>	<u>Type</u>	<u>Amount</u>
1	001-028-1920-0020-D SB-9 State Match Decrease		\$ (9,450)

B. Accounts Payable Payment Vouchers*

1 January 2020

C. Financial Statement Reports - as of January 31, 2020

1 Financial Reports
2 Bank Reconciliation

D. Other

1 Current Capital Resources for Building Purchase
2 Journal Entries

* Requires board approval

Motion to approve BAR 1 001-028-1920-0020-D SB-9 State Match

Nicole P

2nd Stacy B

Discussion: SB-9 State match: Essentially after funds have been spent, we request reimbursement in arrears. The State matches a portion of it.

No Opposition

Passed

Motion to approve Account Payable Vouchers: 1 January 2020

Stacy B

2nd Nicole P

Discussion: Pg. 3, Pg. 5, and Pg. 7 (Q3: summer payroll taxes late)

No Opposition

Passed

Financial Statement Reports - as of January 31st, 2020

- Requests are outstanding requests for reimbursement
- Pg. 10 showing revenue to date vs. budget.
- Pg. 12: where we are at for the year
- Pg. 13: expenditures for revenue
- Pg. 20: Bank reconciliation
- Pg. 26: SB 33 / SB 9-received distribution payment
- Pg. 21: Reimbursements: Disney Project – Leadership classes (S. Wimmer/L. Tiger)

Other:

- 1) Current Capital Resources Building Purchase
- 2) Journal Entries – Pg. 27

8. GC Business

A. Training update

M. Tolley: G.C. training is scheduled for April 25th (Alb. Assoc. of Charter)
8 hr. training will be provided, location will be CIS

9. Head of School update

A. Legislative Update

- As of end of last week, budget was passed by the House. Language: refers to school districts AND charter schools.
- Transportation: funding language
- Capping cash carry over: 15% possible. Not in the language of the budget currently. This could change if something else is proposed during this session
- Salary increases: 5% increase for classroom teachers, 4% for all other staff members. Schools will likely be responsible for the increase
- PED: process reimbursements within 30 days
- Emergency funding: does not affect CIS. Charter school language is in the language
- When submitting Budget, it is proposed that narratives also be included for how money is will be spent.
- Yazzi Martinez processes/procedures update
 - o FAPE (Fair and Appropriate Public Education, Mentorship, Developing Literacy, etc.)
- Specific Language regarding rejection of Budgets across the state – PED
- Nothing appears to be of concern with regards to CIS

B. Building Update

1. Site and Documents

- Site that was a consideration will not be pursued further. School next door has made the decision to purchase.
- Accessibility and demographics are of high importance.

2. Attorney

- List from attorney-proposals and quotes

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

10. Adjournment

Motion to adjourn

Stacy B

2nd Nicole P

Discussion: N/A

No opposition

Passed

The next regular meeting of the Governing Council will be on March 9, 2020 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”