**Meeting:** CIS Foundation Special meeting

**Date/Time:** May 11, 2017 at 3:30 pm

**Location:** Corrales International School 5500 Wilshire NE, Albuquerque, NM

Albuquerque, NM 87110

**Attendees:**

**MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Welcome and Introductions
4. **Action Proposed** – Adoption of agenda for May 11, 2017 meeting.
5. **Action Proposed** – Approval of minutes for April 6, 2017 meeting.
6. **Action Proposed -** Designate a “Registered Agent” for filing purposes
7. **Action Proposed –** Approval of By-laws changes for Article V
8. **Action Proposed --** Approve Short Duties list for Foundation Board
9. **Head of School Report:**

Communication to parents for future of school

Community doesn't seem as close as in the past

What is the focus/ Future for PTA and Foundation to come

1. **Chair Report:**
	1. Flipcause?
	2. Full vote on By-laws to be accepted
	3. Should we have table at the Day of Exellence
2. **Discussion**— General Board to dos
	* 1. **Web site update**
		2. **What about new fundraising ideas or business reach outs**
		3. Community outreaches ideas for strategy (SAMS has Pepsi) sponsors
		4. Annual meeting discuss possible date
		5. Update foundation facebook pg
3. **Treasurer:**  report or update graphics for fundraising by house
4. Other Business/Board Member Comment: This is an opportunity for any Foundation board member to make a comment, announcement or suggestion for subsequent agenda items.
5. Public Comment: This is an opportunity for members of the public to address the CIS Foundation Board for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct Foundation business. The CIS Foundation, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
6. The next regular meeting of the CIS Foundation will be on May 11, 2017at 3:30pm and will take place at Corrales International School, 5500 Wilshire Ave. NE, Albuquerque, NM 87113
7. Adjournment