Corrales International School Foundation General Meeting

**Agenda**

8/18/16 Flying Star Paseo & Wyoming

Co-Chairs: Anna Prewitt & LaJean McCaig Treasurer: Maria Pumilia Secretary: Casey Hiester,

**AGENDA**

8:20am **Call to order** by Casey. Second by LaJean

Action Item: **Accept Agenda**. Motion by Anna. Second by LaJean

Action Item: **Accept Minutes** from June 20, 2016. Motion by Anna. Second by all.

**Co Chair report**:

Went to SAC meeting. People were curious about where we stand with the car.

Maria will try to go into mini to ask for full car donation.

Anna looking into facebook ads that distribute to people in your area. Once a day for a week is $50. **Agree to do for 5 days.**

Grandparents Day for campaign. Sunday Sept 11th. Proposal is too soon, let’s target for an end of year letter that goes out no later than end of November to target tax deduction people. **Letter, returnable envelope, to kick off the giving campaign.**

Also at the same time, they pledge for 2017. Either in payments or flat.

What about having kids sign their own letters and need to send

Proposal: to **meet more frequently** on an informal basis to get these things done.

Maria has two other people who would like to help out.

We need to set **deadlines** for ourselves.

Aim to meet with **Mark next week**. Anna sending him email to get his schedule.

We should sit down with Mark to make clear what our focus is as we might need to be re-focusing our energies in another direction**. His vision** may be very different than ours. His vision is more realistic that we need to double or triple in size. We may need a different message to the parents instead of the dire message we have been putting forward. Foundation letter – LaJean will write to note the differences between the PTA and the Foundation. Ways to give. Introduce who is on the board. When our meetings are going to be.

**Review of board offices :** Mission of foundation is to support the community of CIS. Job of chair is to run the meetings, recruit members of the board, to oversee the other officers, and the general job of the board is to appropriately steward the money. We need to be strict stewards of the money. Make a budget, make a agenda for the year of goals. Recruit community members. Drafting budget for 2017.

If we change budget we need to advertise that, have it in the agenda and make sure it is clearly known. If it is over budget or not in the budget, we need to vote on that.

Treasurer will pick up deposits on Tuesdays and Fridays

**Write a thank you specifically for Tina’s** donations.

Let’s also have a button to have info about if you want to donate in memoriam.

**Finding new Co-chair: Anna will put together a letter** for the backpack express looking for a new co-chair.

**Fundraising/Campaign Plan:** Going to hold off until we chat with Mark about the direction we are going but idea is giving campaign before the end of the year.

**Discussion Car Raffle** –

Were at $18k in May. **Maria will go to MINI** to ask for more of a full donation on the car.

**Events coming up**-

Beer and wing – Chick-Fil-a on Paseo

Sent email re: beer and wing yesterday. Waiting to hear back.

Chick Fil a – 15% and can bring the MINI. M, W, F from 5-8. They provide some flyers but our responsibility to promote. 23rd or 30th of Sept? LaJean will check.

Balloon Museum – **Casey will ask** if we can bring the mini one day

Owl Café has car shows every week

Sept 18th – bunch of car shows at NM Expo

There is a Oct 23rd car show on Juan Tabo at Fastino’s

**Other**:

Need to have one of us to the GC meeting. Wednesday 5pm Sept 14th

Let’s ask Mark about a thank you **balloon breakfast** for donors in the upstairs area. Have it the same date as the balloon breakfast. Wednesday October 5th?

Staying after our Tuesday meeting with Mark to work on raffle tickets.

Talk to Mark about one week of **no uniform** prior to Christmas for selling all raffle tickets.

Add Mark and Tara to all agendas so they both know what we are planning and when the meetings are.

9:52am Adjourn