**Corrales International School**

Governing Council Regular Meeting

5500 Wilshire Ave. NE

Albuquerque, NM 87113

January 18, 2017 – 5:00 p.m.

APPROVED MEETING MINUTES

1. Call to Order

The meeting was called to order at 5:00pm by GC Co-Chair, Justin Sawyer.

1. Roll Call

Stacy Blackwell, Justin Sawyer, John Emerson, Joe Lopez, Robin Yoder and Rhonda Ledbetter were all present.

No members were absent.

Also present were Mark Tolley (CIS Head of School), Rebekah Runyan (CIS Business manager), Tara Armijo-Prewitt (minute taker), Ana Perea (CIS PYP IB Coordinator), and Kim Romero (CIS teacher).

1. Adoption of agenda January 18, 2017 meeting.

Joe Lopez moved to adopt the agenda as presented. John Emerson seconded. There was no opposition. Action approved.

D. Approval of minutes for the December 14, 2016 meeting.

Stacy Blackwell moved to approve the minutes for the December 14, 2016 meeting as presented. Rhonda Ledbetter seconded. There was no opposition. Action approved.

E. Public Comment: No member of the public offered comment.

F. CIS Finance and Budget Report

**I. BUDGET \* (Action/Discussion)**

BARS

Rebekah Runyan introduced the more condensed format of the financial packet that she will be using going forward and noted that all members also received the complete packet via email.

Stacy Blackwell moved to approve BAR 23, 24, and 25 as presented. Robin Yoder seconded. There was no opposition. Action approved.

**II. FINANCIAL STATEMENT REPORTS AS OF NOVEMBER 30, 2016**

\* Budget Analysis

\* Budget to Actual – Expenditure and Revenue

\* Statement of Revenues, Expenditures and Changes in Fund Balance

\* Balance Sheet

**III. BANK RECONCILIATION REPORTS**

\*December 2016

**IV. PAYROLL & ACCOUNTS PAYABLE PAYMENT VOUCHERS \* (Action/Discussion)**

\* Accounts Payable Listing – December 1, 2016 – December 31, 2016

\* Payroll Voucher Listing – December 1, 2016 – December 31, 2016

John Emerson moved to approve the Accounts Payable and the Payroll Vouchers listings as presented. Joe Lopez seconded. There was no opposition. Action approved.

**V. OTHER (Action/Discussion)**

\* Journal Entries – December 1, 2016 – December 31, 2016

G. GC Business

No GC member offered any GC business for discussion.

H. Head of School update, Mark Tolley (Discussion)

1. Testing/ Short Cycle Performance.

Mark Tolley reported on CIS student testing results on I-station (K-3 reading) and MAPS tests. Mark Tolley noted that the Tier 3 shown on the graph in red are lowest performing students and Tier 1 are highest performing students and noted that 45% of our Kindergarten students were in Tier 3 in the first test in Fall and only 9% were in Tier 3 in the most recent testing cycle.

Mark Tolley noted that the short cycle assessment test (MAPS) shows growth at all levels. Mark Tolley noted that in Mathematics, 2nd and 6th grade students did not reach school norms projected growth and he is looking into that. Mark Tolley noted that testing begins again in mid-February including 2 new components to the PARCC that we are required to give.

2. Legislative update.

Mark Tolley reported that he attended the APS Facilities group meeting last night and noted that it was a hopeful meeting but no timeline exists yet though it has Superintendent support.

Mark Tolley noted that he recently met with the Coalition of Charter Schools and reported that the cash balance sweeps, the charter moratorium, and the small school size adjustment were all discussed, including a push to treat the small size adjustment singularly (treating charters and small districts equally). Mark Tolley noted that the charter moratorium does not present as a large concern to the existing charter community and could potentially be used as a bargaining chip. Mark Tolley noted that this year the legislature and the coalition along with UNM have created and certified the actual assessment of the per pupil expense of charter schools.

Mark Tolley noted that he will be participating in the Legislative Action Committee and has made himself available to testify if needed.

I. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

No member comment was offered.

J. Adjournment

Stacy Blackwell moved to adjourn. Rhonda Ledbetter seconded. There was no opposition. The meeting was adjourned at 5:44pm.

The next regular meeting of the Governing Council will be on February 8, 2017 at 5:00 pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113

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