

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
October 11, 2017 – 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

A. Call to Order 5:02pm

Roll Call Stacy Blackwell, Justin Sawyer, Rhonda Ledbetter, Amanda Bassett, Joe Lopez (5:06pm), Mark Tolley (HOS), Lee Blankenship (Business Office)

Joseph Escobedo (Charter School), Ana Perea (PYP), Kimberly Romero (Scribe)

B. Adoption of agenda, October 11, 2017 meeting.

Motion Stacy

2nd Rhonda

Discussion

No Opposition

Passed

C. Approval of minutes for the September 13, 2017 meeting.

Motion Stacy

2nd Rhonda

Discussion

No Opposition

Passed

D. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No comments

F. **Corrales International School
Financial Update**

1. BARs*

<u>BAR #</u>	<u>Fund Description</u>	<u>Type</u>	<u>Amount</u>
a. 001-028-1718-0011-D	IDEA-B	Decrease	\$ (3,277)

2. Accounts Payable Payment Vouchers*

a. September 2017

3. Financial Statement Reports - as of September 30, 2017

a. Financial Reports

b. Bank Reconciliation

4. Other

a. Current Capital Resources for Building Purchase

b. Journal Entries

* Requires board approval

1) Decreased (001-028-1718-0011-D IDEA-B)

Discussion: Special Ed funding will be taken away for this year's budget (\$ (3,277)

Motion Joseph

2nd Stacy

No Discussion

No Opposition

Passed

2) Chinese: Confucius Institute re-structured program – only included dual enrollment. Rosetta stone is a license that we are utilizing to teach students. Exchange student utilizing program to learn English.

3) Nothing of note, no variance

4) Payroll – recognize (Pg. 31) payroll for beginning of September and hit on 30th of August instead of 1st of September.

Motion Stacy

2nd Rhonda

No Discussion

No Opposition

Passed

G. Discussion of the 2017 APS Site visit for Corrales International School.

Dr. Joseph Escobedo, Director of Charter Schools – Albuquerque Public Schools.

Great foundation laid by Mr. Tolley, continuing to work on bridging charter school relationships with APS. Choice fair is coming October 26th: Renewal hearing. Site visit will also be scheduled. There is a six member team selected to vote on renewals. Strong team with experience with Charter schools and IB. Charter school leaders tend to be harder on themselves which yields a positive response. GC Meeting agenda is impressive and great job on how well CIS is functioning. Mark is a very strong Charter leader, attends the meetings and is a big supporter. I want to have site visit date confirmed soon.

Presented Plaque: CIS is proudly authorized as an APS charter school.

APS is currently going through the process of analyzing building availability.

H. GC Business

1. Board Member Training

Training hours – PED is offering trainings at this time. Hours are required. A record of hours are recorded.

I. Head of School update, Mark Tolley

1. Instructional Materials: We bought books K-5 Spanish (LA/Math). Math: Instructor wanted more current material with common core, parents told we did not have enough money for math books. There was money for books and books were ordered prior to this being relayed to parents.

2. Events: Discussions will need to happen to address upper grade retention. Rumors have circulated, such as our teachers not being highly qualified. All of our teachers are highly qualified. We are an I.B. public school with a high academic rigor. We are unique in our program and students who follow what the program offers is successful. First quarter report cards for MYP go out next week.

3. Renewal Visit – October

October 24th. Renewal: Board meeting will be concise. Meeting will begin at 5:30pm at APS board room. Gives us a chance to show how CIS is moving forward and its successes. Committee is strong. October 26th: Choice Fair – CIS will be there. We start taking applications around the 1st of November.

Fantastic Balloon Morning-Balloon launch (Aloft) for first time on Friday. We received a lot of positive feedback for event. We had coffee, donuts and burritos. Grades are due for MYP-1st quarter reports will go out next week. Teachers have been reminded to update power-school every Wednesday. We are better this year as far as what we are doing with the students. There is always room for improvement and we will continue to strive for better.

This year, we have a strong staff and has been so much better for our students. Students in 11th/12th grades are loving this program and what it offers – we have one student working to finish her associates’ degree at the same time she graduates with CIS. Students are more prepared with dual enrollment.

One of our students was selected to visit MIT and work with top scientists. He is a great student and overall great person.

Other Events: December 13th: Formal meeting- G.C. Board member needed. Upcoming school events will be noted on the CIS website.

J Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

No comments

K. Adjournment 5:51pm

Motion Joseph

2nd Rhonda

No Discussion

No Opposition

Passed

The next regular meeting of the Governing Council will be on November 8, 2017 at 5:00 pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”