

**Corrales International School**  
Governing Council Regular Meeting  
5500 Wilshire Ave. NE  
Albuquerque, NM 87113

September 13, 2017 – 5:00 p.m.

**DRAFT** meeting minutes: not the official minutes and are subject to approval by the public body.

- A. Call to Order 5:02pm
- B. Roll Call: Robin Yoder, Stacy Blackwell, Joe, Rebekah Runyan, Rhonda Ledbetter, Justin Sawyer, Mark Tolley, Ana Perea, Kimberly Romero

- C. Adoption of agenda, September 13, 2017 meeting.

Motion Stacy,  
2<sup>nd</sup> Robin  
Motion carries  
No opposition  
No discussion

- D. Approval of minutes for the August 9, 2017 meeting. Motion with corrections: Amanda instead of Heather...John removed –last meeting/term retired and Presented 9 BARS not 3.

Motion: Stacy  
2<sup>nd</sup>: Justin  
Motion carries  
No opposition  
No discussion

- E. 

Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action

Public: No comment

- F. **Corrales International School  
Financial Update**

1. BARS\*

<u>BAR #</u>	<u>Fund Description</u>	<u>Type</u>	<u>Amount</u>
a. 001-028-1718-0010-I	Operational	Cash Carryover	\$ 30,149

Motion: Robin  
2<sup>nd</sup>: Rhonda  
Motion carries  
No opposition  
No discussion

**2. Accounts Payable Payment Vouchers\***

- a. July 2017
- b. August 2017

Motion Robin

2<sup>nd</sup> Stacy

Motion carries

No opposition

No discussion

**3. Financial Statement Reports - as of August 31, 2017**

- a. Financial Reports
- b. Bank Reconciliation - July & August

**4. Other**

- a. Current Capital Resources for Building Purchase
- b. Journal Entries

Discussion: Direct deposit set-up: incorrect information given...needed to be corrected. Reflected in report. Incorrect information given.

\* Requires board approval

G. GC Business

H. Head of School update, Mark Tolley

1. School Grade

(Discussion)

Grade was released about three weeks ago. Improvement from last year (D). Appealed on three different areas. Test scores – almost all areas and grades were above District, State and SW region. We tested better and made improvements. Reading proficiencies: stopped decline, came up some in math and above district scores. School improvement: increased. Reading: came up in lower performing students (C) Decreased slightly in higher performing students. Lowest performing has steadily come up in math. Growth overtime has come up since 2016. Lowest performing steadily coming up in math. Opportunity to learn...surveys were good, not great. Improved on attendance (97%). Graduation: listed as a four year co-hort. 100% last year...while our students graduate in four years, we are being considered as a five year co-hort since our students start receiving credits in 8<sup>th</sup> grade. Even though advanced and students receiving credit early, being penalized in an area where we have received A's in the past (Career readiness). Still have questions on the past 'D' reporting. Appeal submitted: waiting for response. Current overall school grade is a 'B'. Questions: Hope that people will return after new grade was released? Is there a way to get it out there better?

When people go looking they will see increase from last year and this year. It is listed with APS.

Massive improvement: several more 'F's' for APS.

Finally: Bar Graph...compared to other schools....graduation has been higher.

Current is lower. So many things different with our school...hard to compare. We are at a 'B', but still areas to improve.

## 2. School Charter Renewal submission (Discussion/Action)

We are up for our renewal. Last renewal was 2012. Applying back to APS. There are attachments that need to go in. This is due the 3<sup>rd</sup> of October. Pg. 5-Self – Report: Part A: summary data will be attached (last 4 years). The academic performance educational plan: report card is discussed. Next: missions/goals: 90% of students will improve math and reading skills by one year gain as measured by short cycle assessment (old goal). Measures show we have been on track in reading and math; Sped/ELL: shown improvement but haven't made 10% per year. While we did come up in reading and math with our lower performing kids, our goal will be to increase achievement gap for lower performing kids and continuing to push our higher achieving students. Attendance: we hit every year, except two years ago. We instituted changes last year which helped. College Career readiness: 90% of students will be ready (100% will participate); student's assessment scores: 5% gain...we have shown gains based on what has been shown in the past...Financial performance: audit findings are included; financial statement, 63% direct instruction, graphs are comprehensive and appropriate for what renewal is asking for. Form: has been paired down but large piece of renewal is based on site visit. Renewals are not known by APS until October 3<sup>rd</sup> when schools renew. APS does not have any programs that match up to our program. Organizational performance is included. Adjustment: John will be taken off as he no longer on the board. Discussion: board member allocation of time on board discussed. Occupations for board members/time on board/time left, etc. discussed for renewal purposes. Open meetings act resolution page included as well. Strategic plan included. Taken straight from old bylaws, written well. Petitions of support: parents and staff are signing. Parent petitions at front desk. IB night coming up. Staff at 100% signed. Facility description and long term plan included. E-occupancy and lease will be attached. Long term plan-find a larger facility, grow in student enrollment allowing CIS to not constantly be under the threat of the 'small school size adjustment', funds being cut or taken away, enrollment goal is attainable with waiting list, raise money for new building, HB33, interest in partnering with APS, feeder with Sandia HS, etc are discussed in the plan. Self-study: looking over data and academic priorities included (pg.30)-to lower achievement gap with lower performing students and ELL students, etc. (brief description in renewal). Data will be sent to community regarding changes to bilingual at the state level. It has not affected us so far. Next, justification of the three academic priorities. Mission specific indicators: upon renewal: contract involved with negotiation primarily around statute and performance framework. There are several pieces to this. They ask for goals specific to our school. Contract is five years, performance indicator looked at and renegotiated annually. They asked for two at this time, three were included. (1<sup>st</sup> goal: 90% of students 3<sup>rd</sup>-10<sup>th</sup> will show an equivalent 1.0 growth NWEA math and 90% 3<sup>rd</sup>-9<sup>th</sup> exceed PARCC scores in math of their peers district and state wide; 2<sup>nd</sup> goal is the same with regards to reading; 3<sup>rd</sup> goal: 3<sup>rd</sup>-10<sup>th</sup> lowest achievement bracket will narrow the achievement gap by an average of 5% in reading and math as measured by the NWEA MAPS assessment. After approval: would like to add goals around graduation, dual enrolment, and possibly a bilingual goal (negotiated with APS after approval). Amendments to last contract: no amendments were added at this time. That can happen when we are ready with a building and ability to increase enrollment. Discussion on bilingual data and testing proficiencies. These will be determined as new testing is implemented.

Motion to approve school charter renewal submission with noted changes

Motion: Robin with noted changes

2<sup>nd</sup> Stacy

No opposition

Discussion: allocation of time on board discussed/ Occupations for board members/time on board/time left, etc./chart on finance committee (Stacy-representing G.C.)/quorum for finance committee discussed/clarification on contract asked

Going away with web-EPSS....different process based on a 90 day plan.

Motion carries

I. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

J. Adjournment 5:47pm

Motion Stacy

2<sup>nd</sup> Rhonda

No discussion

No opposition

Motion carries

The next regular meeting of the Governing Council will be on October 11, 2017 at 5:00 pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113

**"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."**