

CIS Online Learning Survival Guide

for Parents and Students, too!

1. Establish routines and expectations

It is important to develop good habits from the start. Create a flexible routine and talk about how it's working every week. Help students get up, get dressed and ready to learn at a reasonable time. Keep normal bedtime routines, including normal rules for digital devices. Adjust schedules to meet everyone's needs but don't default to staying up late and sleeping in.

Use an agenda or calendar to keep your assignments. In addition, go to Google Classroom and then go to the classwork page. Then on the top left (above the area that gives the latest assignments), there is a tab called "View Your Work". Everything for that class is listed in one place and it's much easier organizational-wise. Power School has the final grades; blank assignments that have been turned into Google Classroom show up as turned in.

2. Choose a good place to learn

Your family's regular learning space for occasional homework might not work for extended periods. Set up a physical location that is dedicated to school-focused activities. Make sure it is quiet, free from distractions and has a good internet connection. Using an ethernet connection can improve Wi-Fi.

Make sure an adult monitors online learning. Keep doors open, and practice good digital safety. Use headphones or earbuds to cut down on distractions. A Google Meet should be treated just like an in person classroom.

3. Stay in touch

Teachers will mainly be communicating regularly through email, Google classroom and other online learning platforms. Students should also attend teacher's Office Hours to get one-on-one help. My link for the Office Hours is on the stream of the class. Don't forget to use class time for questions; treat the Google meet just as you would an in person classroom.

4. Help students 'own' their learning

No one expects parents to be full-time teachers or to be educational and content matter experts. I have provided online textbooks through Ck-12 and we will be doing assignments from there as well; use the textbooks as a supplement.

<https://www.ck12.org/student/>

Provide support and encouragement and expect your children to do their part. Struggling is allowed and encouraged! Don't worry, becoming independent takes lots of practice.

5. Begin and end the day by checking-in

In the morning, you might ask:

- What classes/subject do you have today?
- How will you spend your time?
- What resources do you need?
- What can I do to help?

At the end of the day you might ask:

- How far did you get in your learning tasks today
- What did you discover? What was hard?
- What could we do to make tomorrow better?