

Corrales International School

Governing Council Regular Meeting

5500 Wilshire Ave. NE

Albuquerque, NM 87113

February 8, 2021 – 5:00 p.m.

FINAL meeting minutes

1. Call to Order 5:02 pm
2. Roll Call: Stacy Blackwell, Raj Shethia, Nicole Palacios, Justin Sawyer (5:06pm), Mark Tolley (Head of School), Rebekah Runyan (Business Manager), Kimberly Romero (Scribe)
Absent: Rhonda Ledbetter
3. Adoption of agenda February 8th, 2021 meeting.
Motion to adopt agenda for February 8th, 2021 with changes noted below.
Motion Nicole P
2nd Raj S.
Discussion: bullet point #4 states 2020, change to 2021
No opposition
Motion Passed
4. Adoption of Meeting Minutes for January 11th, 2021
Motion to adopt Meeting Minutes for January 11th, 2021.
Motion Raj S
2nd Nicole P
Discussion: no discussion
No opposition
Motion Passed
5. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot act or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
No Public, No Comment

6.

A. BARs

	<u>BAR #</u>	<u>Fund Description</u>	<u>Reason/Type</u>	<u>Amount</u>
1	2021-0021-I	31600 - Capital Improvements HB33	Increase	\$ 20,696

B. Accounts Payable Payment Vouchers*

1 January 2021

C. Financial Statement Reports - as of January 31, 2021

1 Financial Reports
2 Bank Reconciliation

D. Other

1 Current Capital Resources for Building Purchase
2 Journal Entries

Motion to approve BAR's #1, (2021-0021-1 – 3600 Capital Improvements HB33 Increase \$20,696

Motion Raj S

2nd Nicole P

Discussion: no discussion

No opposition

Motion Passed

Notes: Part of property tax adjustment showing increase.

Motion to approve Accounts Payable Payment Vouchers for January 2021

Motion Raj S

2nd Nicole P

Discussion: Ion Tech? Phone system at the school. J & J does not service phones. Accountant for blog spot? We advertise with them and was a good source for enrollment last year and we are doing enrollment with them again this year. Mr. Fuentes? Billing and payment for services.

No opposition

Motion Passed

Notes:

Financial Statement Reports as of January 31st, 2021

- Financial Statement Reports

- Bank Reconciliation

Notes: current balances, fund balances (outstanding), revenue coming in (actual vs budgeted), reimbursement funds, expenditures (what we have spent to date), cash balance is actual (bank), bank statements (current cash balances – where we are at and where we expect to be).

Other

- Current Capital Resources for Building Purchase

- Journal Entries

Notes:

7. G.C. Business

- A. Training
 - 1. Reminder to complete training
- B. New GC Members
 - 1. Invite new potential members to next meeting and/or schedule them separately. (Justin)
 - 2. Mark has a few potential members.
 - 3. Nicole has a potential member interested.
- ii. Notes: seven would be optimal and with different backgrounds specifically to support our school in its needs moving forward.

8. Head of School update

A. NMPED updates (re-opening)

1. Governor announced schools could open however the requirements that were sent out made this nearly impossible to do. We have been working on plans for a while and the information will soon go out to the staff and community. One of the requirements is having the Fire Marshall inspect every school before they can reopen. There are several requirements that need to be met. We are working on setting up classrooms for distancing, policies, and safety protocol being actively worked on. There is currently about 30% or so of our population that have opted to stay remote. With the other 70% or so, we are looking at a hybrid, ½ day model to start. Staff and students will be required to wear masks at all time. We have a monitoring system for temperatures. We have designated an isolation room for parents to pick up students if they present with symptoms or illness. Some schools have re-opened but are providing different ways in how they are providing learning. Staff are concerned without having vaccine. This needs to be weighed with what is best for the school. March 1st is one possible option for re-opening. The other option is right after spring break. We are working on a schedule so we can do both distance learning and in-person learning. A big part of the re-entry plan will be what days students will attend, (Mon/Tues or Thurs/Fri), and cannot be changed once in place. Wednesdays will be cleaning days; teachers teach from home; students are remote while building is cleaned. Vaccines are all over the place right now, still waiting on vaccines. According to teachers, it appears everyone plans to get their vaccine. Sports and politics have driven a lot of the push for the reopening. Educators are being cautious; they want to be safe and they want their students to be safe.

Questions: do we have a company who will do the cleaning? The crew we have had for a long time already have what they need to do this. They will also be adding two more crew members to their team to be sure what needs to be done gets done. They can and have done more than just cleaning for the school.

Rio Rancho and Bernalillo schools talked about re-opening. The way the vaccines have rolled out logistically it has not worked out the way it should have. Several people have found ways to get vaccines without regard to following the phases laid out by the state. This has left out people who should have received it already, including teachers. Hopefully, in the next 7 weeks we will be back to some form of in person learning.

B. Legislative updates

1. We have seen a lot of bills come through for education. This has been a very interesting legislative session (online, limiting number of bills that can be presented). This is the first time Mark has seen this during his career where the districts and the superintendents are working with charter leaders and charter schools together to present, support or to fight bills. Several bills presented have been very good for the schools. There are some bills that are concerning. One proposal is to extend the school year by 5 weeks to make up time for the last year. They have said they can come up with enough money to pay teachers, however, the concern

is that teachers have worked so very hard to do everything they can to support their students and their learning. The main issue is that most teachers do not do this for the money, they do it for the schedule and their kids. Our teachers have worked very, very hard to pull this off this year. Asking them to work an extra 5 weeks, get out June 1st and then come back July 1st, we will likely see a lot of retirements or teachers asking for extensions will hurt us or any school. The other possibility that is being considered is the K+5 program and extended learning to add time. Since we have already been doing extended learning, hopefully that will count. They have also decided they will not allow schools to add extra hours to the day to count for that time. One part of the bill is that if they do this right, it would be a one-time thing which would be nice. The House Education Committee passed unanimously a bill that hold school harmless for next year, meaning they would count the numbers the school had last year at 40-day count for funding. Another good thing about The Harmless bill is they have stated they would not do any call backs for funding throughout the school year. It was also stated that if a school had more students enrolled at 80th-day reporting the school would receive the additional funding they would normally get for the increased enrollment. There is still a lot to be discussed and passed in the legislative session, therefore, none of this is set in stone yet. It still needs to pass through the various departments of the state legislature. We are still very early in the session. There has been no discussion regarding the state taking back any carry over monies, as of yet. Finally, the CARES Act...the funding coming in will be bigger than the first amount the school received. The first funding amount the school received from the CARES Act. the state came in and took about ½ of it or more. The state says they will not do this again, but that does not mean they won't. Depending on the restrictions and how we can use it the funding we are expecting this second time around, will help us to do a lot of things to make sure we are prepared for anything we may come up. We all hope we can open next school next year, getting back to normal, no masks, etc. but of course we don't know. We will prepare for every possible scenario. There is still a lot more legislation ahead. The virtual is nice, allowing people to speak and talk to certain bills.

8. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

What is happening with building? They are looking. Mark has agreed to allow them to look into plots of land, but we will see what comes of that search and the cost. One plot of land that has been mentioned is on Alameda and Louisiana. It will likely cost more than we can do being the area it is located in. Raj mentioned that it could still be a feasible option. Mark agreed as it might be feasible enough to buy and build there. It has several new apartments and homes. He asked Rita to at least explore the possibility. Raj asked if there were criteria for the building, needs/wants. We went through everything we have now, class sizes, classes we have now, number of students, and how much we wanted for growth and where we want to go. We looked at different possibilities such as adding one kinder class, one more this, one more that, looking at square footage, storage space we would need, classroom space, office space, etc. is starting from where we are now and building on that. We are looking at growth over time. We talked about possibly two more classes for Kinder and 1st, 1 more class 2-6th, lab room for science, special ed space, multi-purpose space, outside space and administration. Everything is being considered with the basis of growth. With this information, we would likely double in size or a little more. MYP: can this be sustainable over time with the new growth. Raj stated that there is land next to HOPE Christian that does not appear to be being used and now has a for sale sign. It is across from HOPE, near a public park and NMAA. Not sure if this land being on the south side of paseo would change the price. Mark will have Rita look into it. Lottery has been pushed back and rescheduled for March. We are starting our intent to returns for current students.

10. Adjournment 5:54pm
Motion to adjourn. Raj S
2nd Nicole
Discussion: n/a
No opposition
Motion Passed

The next regular meeting of the Governing Council will be on March 8, 2021 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”