

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
December 13, 2021 – 5:00 p.m.
Final Meeting Minutes.

1. Call to Order 5:02 pm

Roll Call: Lily Perez, Sheley Wimmer, Rhonda Ledbetter, John Roumpf, Mark Tolley (Head of School), Rebekah Runyan (Business Manager), Kimberly Romero (Scribe)
Absent: Nicole Palacios, Raj Shethia, Liliana Benitez de Luna

2. Adoption of agenda , December 13, 2021, meeting

Motion to adopt agenda for December 13, 2021

Motion John R

2nd Sheley W

Discussion: N/A

No opposition

Motion Passed

3. Adoption of Minutes November 8, 2021

Motion to adopt Meeting Minutes for November 8, with the following changes, roll call & date under #2

Motion Sheley W

2nd John R

Discussion: Date under #2, (adoption of agenda), had two different dates and roll call had Nicole Palacios noted twice.

No opposition

Motion Passed

4. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot act or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. N/A

6.

A. BARs*

| | <u>BAR #</u> | <u>Fund Description</u> | <u>Reason/Type</u> | <u>Amount</u> |
|---|--------------|---------------------------------|---------------------------|---------------|
| 1 | 2122-0016-IB | 24316 - USDE CRRSA II | Initial Budget | \$ 3,431.00 |
| 2 | 2122-0017-IB | 24330 - ESSER III | Initial Budget | \$ 679,964.00 |
| 3 | 2122-0018-I | 14000-Non Instructional Support | To budget cash carryover | \$ 2,439.00 |
| 4 | 2122-0019-M | 11000 - Operational | 1000 Function Maintenance | \$ - |
| 5 | 2122-0020-I | 29102 - Private Dir. Grants | To budget cash carryover | \$ 131.00 |
| 6 | 2122-0022-T | 11000 - Operational | Transfer | \$ - |

B. Accounts Payable Payment Vouchers*

- 1 November 2021

C. Financial Statement Reports - as of November 30, 2021

- 1 Financial Reports
- 2 Bank Reconciliation

D. Other

- 1 Current Capital Resources for Building Purchase
- 2 Journal Entries

* Requires GC approval

Motion to approve BAR's 2122-0016-IB, (\$3,431.00), 2122-0017-IB (\$679,964.00), 2122-0018-I, (\$2,439.00), 2122-0019-M, (-), 2122-0020-I, (\$131.00), and 2122-0022-T, (-)

Motion: Lily P

2nd John R

Discussion: The air quality award for 0016-B. Increase in ESSER III. We have three years to use funding, (reimbursement based). Cash carryover BAR, (Instructional materials \$2,439.00). Operational, (monies moving). Cash Carryover BAR, (adding into our budget as of June 30th). Transfer BAR-no new money coming in. Moving monies between line items.

No opposition

Passed

1. Accounts Payable Payment Vouchers November, 2021

Motion to adopt accounts payment vouchers November 2021

Motion John R

2nd Sheley W

Discussion: Pg. 9 reviewed, (accounts payable vouchers for November).

No opposition

Motion Passed

A. Financial Reports/Bank Reconciliation as of November 30th, 2021

1. Financial Reports

Notes/Discussion: Budget looks good for everything.

Bank Reconciliation

Notes/Discussion: We are looking good with our operational budget as well.

Other

1. Current Capital Resources for Building Purchase

Notes: Operational is at around \$1,000,000, (\$500,000 for building purchase).

\$1.8 million available for building.

Journal Entries

Notes n/a

7. GC Business

Training update: Training – seven hours. An additional three hours will still be required above the seven.

Approval of “Corrales International School Governance Council Policy Prohibiting Bullying, Harassment, and Racial Discrimination”.

Motion: John R

2nd Lily P

Discussion: we will be providing training to staff, (set up in January). Any questions or issues with policy, please let Mr. Tolley know.

No opposition

Passed

8. Head of School update

Refrigerator for lunches? Due to the location of our school, we are good for now. APS will be continuing to deliver to CIS.

We are starting, “Stay in School” onsite covid testing. The governor has changed the order stating that all school personnel need to be boosted by January otherwise weekly testing will be mandated. We have not seen a student to student or teacher to student transmission as of yet. This could change with Omicron.

We are in our last week before winter and students are having spirit week. Staff holiday lunch will be provided on Wednesday.

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment. N/A

10. Adjournment

Motion to adjourn at 5:26 pm

Motion John R

2nd Sheley W

Discussion: n/a

No Opposition

Passed

The next regular meeting of the Governing Council will be on January 10th, 2021, at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113.

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”