

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
May 9th, 2022 – 5:00 p.m.
FINAL Meeting Minutes

1. Call to Order 5:08 pm
2. Roll Call: Lily Perez, Raj Shethia, John Roumpf, Rhonda Ledbetter, Mark Tolley (Head of School), Ana Perea (Vice Principal), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
Absent: Nicole Palacios, Sheley Wimmer
3. Adoption of agenda, May 9, 2022, meeting with change to time (5:00 p.m. instead of 5:30 pm)
Motion Lily P
2nd Rhonda L
Discussion: n/a
No opposition
Motion Passed
4. Approval of minutes for the April 19, 2022, meeting.
Motion Rhonda L
2nd Lily P
Discussion: n/a
No opposition
Motion Passed
4. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. N/A

6. Finance Update

A. BARS*

	<u>BAR #</u>	<u>Fund Description</u>	<u>Reason/Type</u>	<u>Amount</u>
1	001-028-2122-0033-I	Operational	To true up to cash	\$ 9,549.00
2	001-028-2122-0034	Student Activities	New year revenue	\$ 3,771.00
3	001-028-2122-0035	Student Activities	New year revenue	\$ 799.00

B. Accounts Payable Payment Vouchers*

- 1 April 2022

C. Financial Statement Reports - as of April 30, 2022

- 1 Financial Reports
- 2 Bank Reconciliation

D. Other

- 1 Current Capital Resources for Building Purchase
- 2 Journal Entries - None

* Requires GC approval

Motion to approve BARS 001-028-2122-0033-I (\$9, 549.00), 001-028-2122-0034 (\$3,771.00), & 001-028-2122-0035 (\$799.00)
Motion Rhonda L
2nd John R
Discussion: Operational and Student Activities.
No opposition
Motion Passed

Motion to approve Accounts Payable Payment Vouchers (April 2022)
Motion Lily P
2nd John R
Discussion: Public Charter Schools of NM-training for charter school leaders.
Community for Learning-supplementing after care program. Chest club (monthly).
No opposition
Motion Passed

Financial Statement Reports-as of April 30th, 2022
1) Financial Reports
2) Bank Reconciliation
Notes: Reviewed financial reports and bank reconciliation. No questions.

Other:
1) Current Capital Resources for Building Purchase
2) Journal Entries – None
Notes: No questions

7. GC Business

A. Training

- 3 hours of online due for a couple of board members

B. Membership Terms and Vacancies

- working on exact dates.
- possible outside members being considered
- Raj will stay on as Chair

8. Head of School update

A. Building

- Looking at buildings. More buildings are becoming available.
- using land and building is a possibility but with current material shortage, finding a building would be better

B. Enrollment 2022-23

- we continue to have above 260 as it is right now
- movement is normal

C. Charter Renewal

- Continuing to work on it
- This will take place in the Fall
- Final approval at APS board meeting
- Renewals are for 5 years

D. APS Spring site visit

- Each department did very well
- APS is pleased with our program

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

- Access code for board members
- Mark to provide to board members

10. Adjournment 5:38 pm

Motion Lily P

2nd John R

Discussion: n/a

No opposition

Motion Passed

The next regular meeting of the Governing Council will be on June 13, 2022, at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."