

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
May 8th, 2023 – 5:00 p.m.

DRAFT meeting minutes: not the official minutes and are subject to approval by the public body.

1. Call to Order 5:00 pm
2. Roll Call: Raj Shethia, John Roumpf, Lily Perez , Mark Tolley (Head of School), Ana Perea (Vice Principal), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
Absent: Sheley Wimmer, Rhonda Ledbetter
3. Adoption of agenda, May 8th, 2023
Motion Lily P
2nd John R
Discussion: n/a
No opposition
Motion Passed
4. Approval of minutes for April 24th, 2023 with noted changes
Motion John R
2nd Lily P
Discussion: Page #5: language: section 7C: it will be reviewed in a year (not an automatic renewal). BAR will be added at beginning of the year.
No opposition
Motion Passed
5. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
No public comment.

6. Finance Update

A. <u>BARs*</u>				
	BAR #	Fund Description	Reason/Type	Amount
1	None			
B. <u>Accounts Payable Payment Vouchers*</u>				
1	April 2023			
C. <u>Financial Statement Reports - as of April 30, 2023</u>				
1	Financial Reports			
2	Bank Reconciliation			
D. <u>Other</u>				
1	Current Capital Resources for Building Purchase			

* Requires GC approval

no BARS

Motion to approve Accounts Payable Vouchers

Motion Lily P

2nd John R

Discussion: reviewed accounts payable vouchers. Pg. #4 (Janitorial): regular pay; Pg. #9 (chess club): as a coach for the year. He is paid a flat fee. Used to be paid by P.T.A. Plans in the future to have P.T.A. take back over. Robotics? Looking at including it next year. Need more after-school activities. Archery: we have equipment, need teacher. John would be interested in helping but needs someone else to take the lead.

No opposition

Motion Passed

Financial Statement Reports-as of April 30th, 2023

1) Financial Reports

2) Bank Reconciliation

Notes: reviewed cash balances, actual expenditures, budget to actuals for revenue, budget to actuals for expenditures, cash balance by fund, bank reconciliation, bank statement.

Other:

1) Current Capital Resources for Building Purchase

Notes: capital resources reviewed

2) Entries

Notes: reviewed current capital resources for building purchase.

7. GC Business

A. Training (last reminder)

Needs to be completed by end of May

8. Head of School update

A. School Updates

School Dance – successful (about 100 in attendance); changes to budget (more info requested on 1st year mentor program, budget approved.

B. Building Update

Still working on two possible buildings, will be talking with the realtor soon. We should have student schedules out soon for next year. Finishing evaluations, title I, II, graduation is May 17th at 6pm at the UNM Continuing Education Bldg. Kindergarten graduation will precede senior graduation. Presentation being worked on with examples of how/what of HOS evaluation. - questions regarding possible building sites. Apartment building being erected near one of the possible buildings. More information to come soon.

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

- Rhonda's time on the board is soon to expire. Looking for interested community members. Additional leads were exhausted. Would like to have seven on the board.

10. Adjournment 5:31 pm

Motion Lily P

2nd John R

Discussion: n/a

No opposition

Motion Passed

The next regular meeting of the Governing Council will be on June 12th, 2023, at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."