

Corrales International School
Governing Council Regular Meeting
5500 Wilshire Ave. NE
Albuquerque, NM 87113
February 12th, 2024 – 5:00 p.m.

FINAL meeting minutes

1. Call to Order 5:00 pm
2. Roll Call: Lily Perez, Bruce Hegwer, Raj Shethia, John Roumpf, Sheley Wimmer Mark Tolley (Head of School), Rebekah Runyan (Business Office), Kimberly Romero (Scribe)
Absent: Ana Perea (Vice Principal)
3. Adoption of agenda, February 12th, 2024
Motion John R
2nd Lily P
Discussion: n/a
No opposition
Motion Passed
4. Approval of minutes for December 2023 / January 8th, 2024, with changes (delete “ No Opposition” & “Motion Passed”)
Motion Lily P
2nd John R
Discussion: Remove delete “ No Opposition” & “Motion Passed”
No opposition
Motion Passed
5. Public Comment: This is an opportunity for members of the public to address the Governing Council ("GC") for up to 5 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.
No public comment.

6. Finance Update

Corrales International School
 Financial Update
 February 12, 2024

A. BARS*

	BAR #	Fund Description	Reason/Type	Amount
1	2324-0010-I	24109 - Preschool IDEA B	Increase per award.	\$ 67.00
	2324-0011-I	11000 - Operational	To true up cash budget to actual.	\$ 189,662.00
	2324-0012-I	21000 - Food Services	To true up cash budget to actual.	\$ 19.00
	2324-0013-I	23000 - Non-Instructional Support	To true up cash budget to actual.	\$ 3,169.00
	2324-0014-I	31600 - Capital Improvements HB-33	To true up cash budget to actual.	\$ 12,991.00
	2324-0015-I	31703 - SB-9 State Match Cash	To budget for special appropriation award.	\$ 23,556.00
	2324-0017-T	27575 - Bilingual Multicultural Ed Laws 2023	To transfer between 1000 and 2200 functions.	\$ -

B. Accounts Payable Payment Vouchers*

1 January 2024

C. Financial Statement Reports - as of January 31, 2024

1 Financial Reports

2 Bank Reconciliation

D. Other

1 Current Capital Resources for Building Purchase

Motion to approve BARS, 2324-0010-I (Preschool IDEA-B, 0011-I, (Operational), 0012-I, (Food Services), 0013-I, (Non-Instructional Support), 0014-I, (Capital Improvements HB-33), 0015-I, (SB-9 State Match Cash), & 0017-T, (Bilingual Multicultural Ed Laws 2023).

Motion Lily P
 2nd Sheley W

Discussion: Reviewed each BAR. BARS are to true up the cash. New revenue-SB-9. Transfer BAR to be transferred between funds.

No Opposition
 Motion Passed

Motion to approve Accounts Payable Payment Vouchers December 2023

Motion John R
 2nd Lily P

Discussion: Reviewed checks to date.

No Opposition
 Motion Passed

Motion to approve Accounts Payable Payment Vouchers January 2024

Sheley W
 John R

Discussion: IT different. Same service, different name. 2 months' worth of service charged.

No Opposition
 Motion Passed

Financial Statement Reports-as of December 31st, 2023/January 31st, 2024

- 1) Financial Reports
- 2) Bank Reconciliation

Notes: Reviewed beginning and ending balances December 1st-31st (fund balance, est. mil)/January 1-31st, waiting to be reimbursed from the state. Reviewed cash balances, overall expenditures, (actuals and %'s reviewed), account summary balances reviewed. When checks are received are they checked against the check register, listed? Yes, with the exception of payroll.

Other:

- 1) Current Capital Resources for Building Purchase

Notes: capital resources reviewed; bank reconciliation reviewed. 2.6 mil towards building purchase.

7. GC Business

A. Training

Notes: Lily has completed training. Raj is completed. John is almost finished. Sheley is almost done. Bruce has completed his training.

8. Head of School update

a. PED/Legislature update

- i. Standardized Board training, (lowering amt of training, increase training for school boards). Has not been approved but did get out of committee.
- ii. Budget for lunches was 20 mil short. This is in the budget for this year. Next years short fall for next year is being worked on. We have copies of everything to prove all requirements were met. We have not yet been reimbursed.
- iii. Leadership change – PEC proposed to replace Secretary of Education. This would be a partisan group rather than political, not allowing for appeals. This should not go through with a vote.
- iv. Raises to educators being discussed. No decision has been made at this time. For more than 10 years there was no increase in wages.
- v. Number of days for school year – received a lot of push – back.
 1. Question – Delayed start times? That was district to district and started the beginning of this school year.

b. Building update

- i. Spoke with agent. A new possible building is being considered. Not on the market yet, two story building, a lot of parking. Still considering other locations as well.

c. School events

- i. I Ready assessments for winter are now completed.
- ii. Disney Trip: Students and teachers are in Florida this week.
- iii. Valentines Day Donut Breakfast
- iv. Exhibition / Personal Projects (5th/10th grades)
- v. Arjuna Delph – Finalist for National Merit Scholarship

1. Jack Barkhurst – Awarded the UNM Regents Scholarship
2. Vrusti Shethia – Promoted to Captain

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment. n/a

10. Adjournment 6:02 pm

Motion to adjourn meeting.

Motion Lily P

2nd John R

Discussion: n/a

No opposition

Motion Passed

The next regular meeting of the Governing Council will be on March 11, 2024, at 5:00 pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113, or remote using Zoom as needed.

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”