

Corrales International School Student Survey (Tier 1, 2) Process

Process:

- Beginning April 1st of each school year, Corrales International School uses the link provided by APS and/or PED to survey graduates who will be graduating in the current school year, (Tier 1).
 - o Student are provided a survey prior to the last day of attendance
 - o If student is not available to complete the survey, we will make every attempt to contact the student via email and toand can be be completed over the phone.
- We keep an electronic list of students with contact information who are graduating the following school year to be sure they receive it prior to graduation (as noted above).
- Tier II: Students who graduated the prior year will be provided a survey via email or phone call, (using the electronic log created the year prior to graduating). This allows us to contact them to complete Tier II survey, however, a family member can complete or provide information for the survey if the student is not available.
- Once all surveys are completed, follow the required steps below.

The Public Education Department, Special Education Bureau conducts an annual State-Wide Follow-up Study, as a mandated requirement of the federally approved State Performance Plan to provide follow-up information about students who have exited from school.

The SPP Indicator 14 survey is conducted as a census of school districts. All districts, state supported schools, and charter

APS Liaison: May reach out to remind charters of any changes or updates to the process noted below. May require surveys to be done sooner than the due dates for PED. Please comply.

The project will consist of two separate surveys and can be accessed using the links below:

- Link: <https://www.questionpro.com/t/AMfAdZsBqm> tier1
- Link: <https://www.questionpro.com/t/AMfAdZsDO5> tier2

Once all surveys have been completed, follow the APS/PED guidelines for upload.

Save copies of surveys completed into student files on the server.

