

**Corrales International School**  
Governing Council Regular Meeting  
5500 Wilshire Ave. NE  
Albuquerque, NM 87113  
January 13, 2026 – 5:00 p.m.  
**FINAL meeting minutes**

1. Call to Order 5:00 pm.
2. Roll Call  
Bruce H, John R, Lily P, Mark T (Head of School), Rebecca R (Business Manager).  
Absent: Angela G (5:02 pm)
3. Adoption of agenda January 13<sup>th</sup>  
Motion John R  
2<sup>nd</sup> Lily P  
Discussion: n/a  
No Opposition  
Passed
4. Adoption of Emergency Meeting Minutes for September 23<sup>rd</sup> and Meeting Minutes for December 11<sup>th</sup>, 2025, with changes  
Motion John R  
2<sup>nd</sup> Lily P  
Discussion: add agenda motion/adoption, correct times and adjustments to attendance.  
No Opposition  
Motion Passed
5. This is an opportunity for members of the public to address the Governing Council ("GC") for up to 3 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. Those wishing to participate must sign in on the Public Comment sheet or post their Name, phone number, email address, and topic in the chat for those online.  
Present: n/a

## 6. Finance Update

### A. BARS

*BAR #	Fund Description	Reason/Type	Amount
<u>1</u> 2526-0003-1	27107 - GOB Library	To budget initial award letter.	\$ 5,432.00
<u>2</u> 2526-0004-IB	31200 - Public School Capital Outlay	To budget initial award letter.	\$ 196,804.00
<u>3</u> 2526-0005-1	23000 - Non-Instructional Support	To budget actual revenue.	\$ 1,942.00
<u>4</u> 2526-0006-1	31701 - Capital Improvements SB-9	To budget revenue.	\$ 28,551.00

### B. \*Payroll & Accounts Payable Payment Vouchers

1 December 2025

### C. Financial Statement Reports - as of December 31, 2025

1 Financial Reports

2 Bank Reconciliations

### D. Other

\* Requires GC approval

- A. Motion to approve BARS – 2526-0003-1 (27107-GOB Library \$5,432.00), 2526-0004-IB (31200 – Public School Capital Outlay \$196,804.00), 2526-0005-1 (23000 – Non-Instructional Support \$1,942.00), 2526-0006-1 (31701 Capital Improvements SB-9 \$28,551.00)

Motion John

R

2<sup>nd</sup> Lily P

Discussion: Books, equipment, etc.; Lease assistance; Activity funds (donated), SB9 budgeting current year to date.

No Opposition

Motion Passed

- B. Motion to approve Payroll & Accounts Payable Payment Vouchers December 31<sup>st</sup>, 2025

Motion John R

2<sup>nd</sup> Lily P

Discussion: Reviewed checks and ledger balance.

Question on recent field trip. Due to a cancellation of a field trip around the holidays.

No Opposition

Motion Passed

- C. Financial Statements Reports as of December 31<sup>st</sup>, 2025, Bank Reconciliations  
Discussion: expenditures and estimates. Reviewed Revenue/Expenditures by fund. Compensation & Benefits 65%. Reviewed actual expenditures. 3.6 mil for building purchase. Projected: 3.9 mil. Reviewed Monthly cash balance funds, bank reconciliations and bank statement.

- D. Other: n/a

7. GC Business

- A. GC training update: Bruce and Lily completed training
- B. GC member vacancy: Open
- C. Executive Session – Personnel and Capital matters

Consideration for the Approval to Adjourn to Executive Session Pursuant to Section 10-15-1(H)(8) for the Purpose of the discussion of limited personnel matters and for the purpose of the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.  
(Discussion/Action)

Language Into Closed Session:

*Motion to move that the Governance Council of Corrales International School convene in closed session to discuss limited personal matters related to staffing and discussion of the purchase, acquisition or disposal of real property as authorized by section 10-15-1 of the New Mexico Open Meetings Act.*

Motion John R

2<sup>nd</sup> Angela G

Discussion: n/a

No Opposition

Motion Passed

Roll Call: Bruce H, Angela G, John, Lily P

Language Out of Closed Session:

*Motion to move that the Governance Council reconvenes in Open Session and that all matters discussed in the closed session were limited to only those specified in the motion for closure.*

Motion John R

2<sup>nd</sup> Lily P

Discussion: n/a

No Opposition

Motion Passed

Roll Call: Bruce H, Angela G, John, Lily P

8. Head of School

- a. Charter School/NMPED/APS updates.
  - NMPED legislation has changed causing possible programmatic changes for CIS
  - Joseph Escobedo resigned over the holiday break according to APS
- b. School Updates
  - 5 students returned to us after the holiday
  - Open House for new students
  - School Choice January 24th

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

10. Adjournment 5:33 pm

Motion Lily P

2<sup>nd</sup> John R

Discussion: n/a

No opposition

Motion Passed

The next regular meeting of the Governing Council will be on February 10<sup>th</sup>, 2026 at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

Remote attendance on Zoom:  
Join Zoom Meeting

<https://us02web.zoom.us/j/89522502931?pwd=azYK52VnHfODb0lqp3IENoHDFbiZYE.1>

**"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."**