

Corrales International School

Governing Council Regular Meeting 5500 Wilshire Ave. NE Albuquerque, NM 87113
May 12th, 2026–5:00 p.m.

DRAFT meeting minutes: not official minutes and are subject to approval by the public body.

1. Call to Order at 5:00 pm.

2. Roll Call

Bruce H, John R, Angela G, Mark T (Head of School), Rebecca R (Business Manager).

Absent: Lily P.

Adoption of Agenda May 12th, 2026, removing section 6 (Payroll & Accounts Payable Payment Vouchers and Financial Statements).

Motion Angela G

2nd Bruce H

Discussion: This will be added to the next GC meeting agenda for action/approval.

No Opposition

Motion Passed

3. Adoption of Meeting Minutes for April 14th, 2026

Motion Bruce H

2nd Angela G

Discussion: n/a

No Opposition

Motion Passed

4. This is an opportunity for members of the public to address the Governing Council ("GC") for up to 3 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. Those wishing to participate must sign in on the Public Comment sheet or post their Name, phone number, email address, and topic in the chat for those online.

Present: n/a

5. Finance Update

A. BARS

*BAR #	Fund Description	Reason/Type	Amount
1 2526-0022-IB	26107 - REC/District Fiscal Agent	To budget award.	\$ 5,000.00
2 2526-0023-I	31701 - Capital Improvements-SB-9	To budget actual revenue.	\$ 51,197.55

Motion to approve BARS 2526-0022-IB (REC/District Fiscal Agent \$5,000) and 2526-0023-I (Capital Improvement-SB-9 \$51,197.55)

Motion Bruce H

2nd Angela G

Discussion: Hard to staff (Rec 9 – Special Education) stipend. This will be reimbursed by REC-9.

No opposition

Motion Passed

Blanket Bar approval for end of Year (discussion/action)

Motion to approve Blanket Bar approval for end of year

Motion Bruce H

2nd Angela G

Discussion: discussed blanket bar

No opposition

Motion Passed

Payroll & Accounts Payable Payment Vouchers

April 2026

Discussion: Checks reviewed, net amt of direct deposit-payroll check. Action item will be added to the next meetings agenda.

Financial Statements Reports as of April 30th, 2026,

Finance Reports

Bank Reconciliations

Discussion: Expenditures Reviewed, reviewed Revenue/Expenditures by fund.

We have spent down Title II (training, administrator training. It can be used to hire hard to staff positions), and IDEA funds. Reviewed current year's revenue, compensation & Benefits, cash liquidities, reviewed actuals expenditures. 3.8 mil current capital resources. Reviewed general ledger, monthly cash balance funds, bank reconciliations and bank statement.

Action item will be added to the next meetings agenda.

- 8 GC Business
 - A. Approval of Walter Feldman as CIS Governance Council Member (action)
Motion Angela G
2nd Bruce H
Discussion: n/a
No Opposition
Motion Passed
 - B. HOS Succession Plan (Discussion/Action)
Motion: Angela G
2nd Bruce H
Discussion: Reviewed by board members.
No opposition
Motion Passed

9. Head of School
 - A Vertex Education
Notes: Reviewed new advertisement cards for CIS program. They look good. Suggestion: center map on card. Dual Enrollment: still big part of our program. IB program will be on a separate sheet.
 - B School Updates
Building: continuing interest in building we have been considering. We might need to extend it one more year in current building.
UNM Continuing Education at University: Graduation for Kindergarten and high school Seniors tomorrow, 5.13.2026 at 6:00 pm.
Art exhibit around flagpole: created by 5th grade class to spotlight the IB Exhibition. Students made these entirely out of recycled materials.
Last day students: May 28th
Last day teachers: May 29th

10. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.
11. Adjournment 5:32 pm

Motion Angela G
2nd John R
Discussion: n/a
No opposition
Motion Passed

The next regular meeting of the Governing Council will be on June 9th at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

Remote attendance on Zoom:
Join Zoom Meeting

<https://us02web.zoom.us/j/89522502931?pwd=azYK52VnHfODb0lqp3IENoHDFbiZYE.1>

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."