

**Corrales International School**  
Governing Council Regular Meeting  
5500 Wilshire Ave. NE Albuquerque,  
NM 87113  
April 14<sup>th</sup>, 2026–5:00 p.m.

**FINAL meeting minutes**

1. Call to Order at 5:00 pm.
2. Roll Call  
Bruce H, John R, Lily P, Angela G, Mark T (Head of School), Rebecca R (Business Manager).  
Absent: n/a  
Guest: Walter “Wally” Feldman – Potential New Board Member
3. Adoption of Agenda  
April 14<sup>th</sup>, 2026  
Motion John R  
2<sup>nd</sup> Lily P  
Discussion: n/a No Opposition Passed
4. Adoption of Meeting Minutes for March 10<sup>th</sup>, 2026  
Motion John R  
2<sup>nd</sup> Lily P  
Discussion: adjournment Lily motioned, Angela 2<sup>nd</sup>; Correct “next meeting” date.  
No Opposition Motion Passed
5. This is an opportunity for members of the public to address the Governing Council ("GC") for up to 3 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. Those wishing to participate must sign in on the Public Comment sheet or post their Name, phone number, email address, and topic in the chat for those online.  
Present: n/a

6. Introduction of Potential GC member  
 Wally Feldman was a school administrator for 28 yrs. 35 years in education. Two daughters working as school counselors. His wife was a special education teacher. He has worked in NM and Nebraska, in both traditional and charter schools.

7. Finance Update

A. BARS

*BAR #	Fund Description	Reason/Type	Amount
<u>1</u> 2526-0018-I	23000 - Non Instructional Support	To budget actual revenue.	\$ 2,466.00
<u>2</u> 2526-0019-I	11000 - Operational	SEG final unit value	\$ (127,486.94)
<u>3</u> 2526-0020-T	24106 - IDEA B	Transfer to function 1000	\$ -
<u>4</u> 2526-0021-M	31703 - SB-9 State Match Cash	Maintenance	\$ -

A. Motion to approve BARS 2526-0018-1 (Non-Instructional Support \$2,466.00), 2526-0019-1 (Operational (\$127,486.94), 2526-0020-T (IDEA-B Transfer), 2526-0021-M (SB-9 State Match Cash Maintenance)

Motion to approve BARS John R  
 2<sup>nd</sup> Lily P

Discussion: 1<sup>st</sup> BAR is student activity fund for Disney Academy. BAR #2 is SEG. BAR #3 is to move money from support to instruction. We hired a special education teacher. BAR #4 is for the state match, transferring money (computer-fixed assets)

No Opposition  
 Motion Passed

B. Motion to approve Payroll & Accounts Payable Payment Vouchers March 2026

Motion John R  
 2<sup>nd</sup> Lily P

Discussion: Checks reviewed, net amt of direct deposit-payroll check.

No Opposition  
 Motion Passed

C. Financial Statements Reports as of March 31<sup>st</sup>, 2026, Bank Reconciliations

Discussion: Expenditures Reviewed, reviewed Revenue/Expenditures by fund. We have spent down Title II (training, administrator training. It can be used to hire hard to staff positions), and IDEA funds. Reviewed current year's revenue, compensation & Benefits, cash liquidities, reviewed actuals expenditures. 3.8 mil current capital resources. Reviewed general ledger, monthly cash balance funds, bank reconciliations and bank statement.

D. Other: n/a

8. GC Business

a. Head of School Contract (Discussion/Action)

Motion to approve Termination of Current HOS Contract effective June 30th, 2026, and re-issue a New 2-yr Head of School Contract Effective July 1<sup>st</sup>, 2026

Motion: John R

2nd Angela G

Discussion: It is proposed to terminate current contract as of June 30<sup>th</sup> and reissue a two-yr contract as of July 1<sup>st</sup>, at same amount (good will). This shows support from the board.

Question regarding clarification of benefit changes at the state level and a 1% raise for all employees was asked. 80/20 split between school and employee. How does this affect the overall budget for next year? In showing good will, would it be better to do a three-year contract? It is not recommended but can be done. The current contract is for 207-day contract with 20 days PTO, (typical administrative contract per BH). We did not add any positions for next year. Comment: There is no assistant principal in the budget for next year. No. The building is priority. We would like to do this as soon as it is possible. With carryover, we are prepared for situations that may arise like when Mr. Tolley took over his current position from the last administration (making summer payroll). We are more financially sound now. Mr. Tolley wants to be sure this school thrives well beyond his time here. We as a board understand Mr. Tolley is willing to do it but it needs to be a priority soon. We need to grow to support the school.

No opposition

Passed

b. HOS Succession Plan (Discussion/Action)

Motion to approve HOS Succession Plan – tabled until next meeting.

2nd n/a

Discussion: Adopt just in case something happens and a change is needed in this position. It would be best to train a successor for easier transition. List of candidates, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice rejections (corrected/removed)

No opposition

Passed

c. Discussion and action on the following items

1. 2026-2027 Budget 2026-2026 Salary Schedule
2. 2026-2027 Salary Schedule
3. 2026-2027 Calendar

Motion to approve 2026-2027 budget, 2026-2027 teacher salary schedule and 2026-2027 school calendar

Motion John R

2nd Lily P

Discussion: currently using cash to budget. We did not make cuts to staffing, however, SEG is dropping 5%. The budget includes a 1% increase and 80% to benefits for all employees.

Benefit increase for medical and dental. The unit value increased by 3.5%. Professional development: up to 60hrs (PYP), 30hrs (MYP). Gifted funding increased 123%. Teacher cost index – decreased 17%. Gifted increase is because of increased student identification (based on 80<sup>th</sup>/120<sup>th</sup> day). It is comparing last years to this year. It appears bigger since we did not budget for it this year. Budget summary reviewed. The budget is 8, 520,987

including cash carryover. Reviewed overall revenue. IDEA-waiting for that award currently. Title II and IV reviewed. TCI – decrease of 17%. We still have a high TCI. Special Education levels increase 30%. Gifted increase in students. Ancillary FTE – decreased slightly. Bilingual students tied to student count – decrease. Fine Arts/PE elementary students. At risk students and EL students amt reviewed. Expenditures by function: 7% classroom support, 72% instruction and support, 11% building fund, 2% administrative, etc. Overall expenditures current vs next year reviewed. Small decrease based on salary / benefits. Expenditures Reviewed by Object Code-Operational. Contracted services, decrease. Salaries and compensation 19.4 teachers, 3.0 educational assistants. An assistant principal is not in the budget. It is possible to have someone to start learning and moving up. We need to increase enrollment and have a building that will support more students. The focus is on a new building currently. Purchased Services reviewed. Tied to FTE and Ancillary Services. Other contract services (advertising, auditing, etc.). Purchased property services include utilities, copy machine, gas, water, rentals, maintenance & repair, etc.). Non-personal costs reviewed (textbooks, software, food services, janitorial, etc.). Capital and reserved reviewed. State Equalization Guarantee reviewed. Salary schedule: increased per state level. School calendar: First day is August 3<sup>rd</sup>. Election Day is off due to state mandate. Veterans day & Indigenous Peoples Day are teaching days. Student conferences are built in. Christmas: staff return Jan 4<sup>th</sup>. students return Jan. 5<sup>th</sup>. Martin Luther King & President’s Day will be off. Spring break: March 2027, a little earlier than last year. Last day for students is May 27<sup>th</sup>. Staff’s last day is May 28<sup>th</sup>. It is close to APS schedule but not exact. No opposition  
Passed

## 9. Head of School

### A Vertex Education

- Advertising, website, etc. They standardized all of our fonts, colors, symbols, etc. We are working on a new website that is organized and uniform in style. People will be able to navigate it easier. IB informational fliers and CIS informational fliers for the school are also being developed. They will give us a lot of support. It is planned to be ready within the next month. Things will be easier to find. It appears it would be beneficial to have someone skilled to maintain the website moving forward.

### B School Updates

- 11<sup>th</sup> and 12<sup>th</sup> graders visited CNM last week and today they were at UNM. Students are excited. NMSU also has a program.
- Graduation: May 20<sup>th</sup> at the UNM Continuing Education Building on University. More information to follow soon.

10. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment.

- a. John has completed training

11. Adjournment 6:40 pm

Motion John R

2<sup>nd</sup> Lily P

Discussion: n/a

No opposition Motion Passed

The next regular meeting of the Governing Council will be on May 12th at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

Remote attendance on Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/89522502931?pwd=azYK52VnHfODb0lqp3IENoHDFbiZYE.1>

**“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed.”**