

Corrales International School

Governing Council Regular Meeting 5500 Wilshire Ave. NE Albuquerque, NM 87113
June 9th, 2026–5:00 p.m.

DRAFT meeting minutes: not official minutes and are subject to approval by the public body.

1. Call to Order at 5:00 pm.
2. Roll Call
Bruce H, Lily P, Angela G, Walter F, Mark T (Head of School), Rebecca R
(Business Manager).
Absent: John R
3. Adoption of Agenda June 9th, 2026
Motion Lily P
2nd Walter F
Discussion:
No Opposition
Motion Passed
4. Adoption of Meeting Minutes for May 12th, 2026
Motion Lily P
2nd Angela G
Discussion: Spelling of blanket.
No Opposition
Motion Passed
5. This is an opportunity for members of the public to address the Governing Council ("GC") for up to 3 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. Those wishing to participate must sign in on the Public Comment sheet or post their Name, phone number, email address, and topic in the chat for those online.
Present: n/a

6. Finance Update

A. BARs

*BAR #	Fund Description	Reason/Type	Amount
1	None		

B. *Payroll & Accounts Payable Payment Vouchers

1 May 2026

C. Financial Statement Reports - as of May 31, 2026

1 Financial Reports

2 Bank Reconciliations

D. Other

* Requires GC approval

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Motion to approve Payroll & Accounts Payable Payment Vouchers May 2026

Motion: Lily P

2nd Walter F

Discussion: Ramp business corporation? School's credit card as part of succession plan.

Marketing/advertisement is tied to this card. Subscriptions for the school will also be applied. Student/teacher admission – Cynthia Moya: reimbursement for field trip.

No Opposition

Passed

Financial Statements Reports as of May 31st, 2026,

Finance Reports

Bank Reconciliations

Discussion: Met with APS for site visit for finance. APS confirmed we will not be able to use Perkins funds as APS does not have the funds per the PED. Once APS issues the BAR it will be brought before the board. This affects APS and their charter schools. Additional funds through IDEA (\$5,000) will be received soon. REC grant – hard to staff stipend reimbursement. IDEA 100% to 88% (anticipation of money from BAR). IB training for teachers (2 teachers) receipts for reimbursement have not fully come in yet. Library go bonds-request for funds approved. CTE is going away. Reclass lease assistance. All should be spent down by June 30th. Cash carryover BARS were approved and updated in the budget.

Reviewed: Revenue/Expenditures by fund, current year's revenue, compensation & Benefits, and cash liquidities. Once June's revenue is received a BAR will be brought before the board. 3.8 mil current capital resources. Reviewed general ledger, monthly cash balance funds, bank reconciliations and bank statement. There has not been discussion yet regarding oil and gas revenue currently.

7. GC Business

A. Training (Discussion)

Walter provided information on training. Canvas is also available.

B. Roles/Officers (Discussion/Action)

Motion n/a

2nd n/a

Discussion: According to bylaws, officers are in position for a reason. We need to reorganize our officers. Bruce would like to step down as president but remain on board. Bruce suggested Angela or John as they have students attending the school. We do not need to make any decisions currently. Is there anything preventing a parent of being the president? Currently, the board does not feel there are any issues with this. Parent members are limited to two on the board.

8. Head of School

A. PTA Discussion

The PTA is currently facing compliance concerns related to required PTA organizational rules and guidelines. These concerns have been communicated, and further follow-up is needed to ensure all requirements are met. This year, the PTA has supported the school through fundraising activities and by providing lunch for staff during Teacher Appreciation Week. In previous years, the PTA also assisted with field trips; however, that support has not been provided recently. The PTA currently maintains funds in its account.

The parent volunteers who currently manage the parent Facebook page have expressed an interest in stepping down from those responsibilities. As transitions are considered, page administration and oversight will be reviewed to ensure the platform aligns with its intended purpose of sharing information and fostering positive communication among families.

There are concerns regarding the parent Facebook page as it has increasingly been used for negative commentary rather than constructive communication. It is important to note that the parent Facebook page operates independently from the school's official Facebook page. The school's Facebook page is managed separately by Vertex.

B. Enrollment Variance

- a. A Graph was presented to the board to show growth or lack thereof enrollment since 2022. We are getting more registrations since starting with Vertex and advertising more. Albuquerque magazine and one other entity are places we have advertised. Strategic plan response to actual enrollment was presented. It includes marketing, outreach, program visibility, and annual recalibration. Due to legislative changes, we are offering 9th grade spots (traditional track).

C. I-Ready assessment report

- a. I Ready scores were presented to the board. Three testing cycles are given each year. We need to do a little better in math. Several classes met and/or exceeded typical growth in reading and math. Students who stay with CIS typically out-perform peers that start later in the program. This might be good for advertising as well.

D. Building update

- a. Waiting for an update on the possible purchase of the building we are interested in. It is possible to renovate the building we are in as well, adding a playground and expanding where we are.

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment. n/a

10. Adjournment 5:55 pm

Motion Lily P

2nd Walter F

Discussion: n/a

No Opposition

Motion Passed

The next regular meeting of the Governing Council will be on August 11, 2027, at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."