Corrales International School
Governing Council Regular Meeting 5500 Wilshire Ave. NE Albuquerque, NM 87113
August 11th, 2026–5:00 p.m.

FINAL meeting minutes

Call to Order at 5:04 pm.

Roll Call
Bruce H, Lily P, Angela G, Walter F, John R (5:18 pm), Mark T (Head of School), Rebecca R (Business Manager).
Absent: n/a

Adoption of Agenda for August 11th, 2026
Motion Lily P
2nd Bruce H
Discussion: n/a
No Opposition
Motion Passed

Adoption of Meeting Minutes for June 9th, 2026
Motion Lily P
2nd Angela G
Discussion: n/a
No Opposition
Motion Passed

This is an opportunity for members of the public to address the Governing Council ("GC") for up to 3 minutes with comments or issues, whether or not they are posted on the agenda. The Chair may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action or have any discussion or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action. Those wishing to participate must sign in on the Public Comment sheet or post their Name, phone number, email address, and topic in the chat for those online.
Present: n/a

Finance Update
A. BARs

*BAR #	Fund	Description	Reason/Type	Amount
1	2526-0024-I	11000 - Operational	FY26 Hold Harmless	$ 62,654.23
2	2526-0026-D	24106 – Entitlement	IDEA B FY26 final carryover	$ (5,286.68)
3	2526-0027-I	21100 - Universal Free Lunch	To adjust budgeted revenue	$ 15,925.83
4	2526-0028-I	23000 - Non-Instructional Support	FY26 actual	$ 3 ,514.64
5	2526-0030-I	11000 - Operational	FY26 actual revenue	$ 1 ,948.00
6	2526-0031-I	11000 - Operational	FY26 actual revenue	$ 69.12
7	2526-0032-D	21000 - Food Services	To adjust budgeted revenue.	$ (8,298.00)

Motion Bruce H
2nd Lily P
Discussion: Two months' worth of financial updates presented (June / July). Adjusting revenue up or down and adjusting expenditure to match revenue adjustment. We received more revenue for lunch program warranting an adjustment. Student activities funds increased. Operating funds were misc. revenue added to the budget. Donations added (smith's). Food Service on Federal reviewed. Check listing for June reviewed.
No Opposition
Motion Passed

B. *Payroll & Accounts Payable Payment Vouchers
1 June 2026
2 July 2026

Motion to approve Payroll & Accounts Payable Payment Vouchers May 2026
Motion: Walter F
2nd Bruce H
Discussion: Reviewed expenditures vs budgeted expenditures. APS did not receive funds affecting our portion. Food Service funds carry over each year. Monthly cash balances reviewed.
No Opposition
Passed

C. Financial Statement Reports - as of July 31, 2026

1 Financial Reports
2 Bank Reconciliations - June and July
Notes: Reviewed

D. Other

* Requires GC approval

7. GC Business
A. Approve Open Meetings Resolution (Discussion/Action)
Motion Bruce H
2nd Angela G
Discussion: n/a
No Opposition
Passed

B. GC Officer Reorganization (Discussion/Action)
Motion Bruce H
2nd Lily P
Discussion: Bylaws state two years for officer positions. Bruce H has been in position for two years. It is proposed. John R proposed for chair position, Bruce H for vice president, Lily P for finance (background).
No Opposition
Passed

C. GC Member recruitment (Discussion).
Discussion: Referenced criteria required for board members as we had one not complete their training or serve in
the capacity that was intended.
No Opposition
Passed

8. Head of School

Authorizer Annual Report
- Letter received from APS stating that we had a board member that did not meet all the criteria required. All board members are required to attend training and complete them each year.

B. Website status
- Changes have been made. There is an interior plan. Access issues are being addressed.
C. First week of school
- Two new teachers are doing well. Enrollment is lower than expected but we are still taking students, including 9th grade traditional. We will adjust if needed but numbers are still fluctuating. All schools are down in enrollment, and three others closed this year. APS is also down in enrollment.

D. Building update
Advertising through Vertex has been published and sent out. We had a good return in the beginning. We are now able to take 9th grade students on a traditional track. 10th grade will open up next year. Meeting with the owner of the current building soon.

9. Other Business/ GC Member Comment: This is an opportunity for any GC member to make a comment. n/a

10. Adjournment 5:49 pm
Motion Lily P
2nd Walter F
Discussion: n/a
No Opposition
Motion Passed

The next regular meeting of the Governing Council will be on September 8th, 2027, at 5:00pm and will take place at 5500 Wilshire Ave. NE, Albuquerque, NM 87113 or Zoom remote as needed.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the CIS Head of School at 505-344-9733 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the CIS Head of School at 505-344-9733 if a summary or other type of accessible format is needed."